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Superior Court of California, County of Glenn

Public Notice

Novel Coronavirus (COVID-19) – Court Updates and Information

August 5, 2020

The Superior Court of California, County of Glenn (Court) continues to monitor the Novel Coronavirus (COVID-19) situation and balance the need to provide access to justice to our community while also supporting the activities of our public health agencies and the health of the public. From March 20, 2020 to May 18, 2020, the court limited operations and facility access in an effort to reduce the spread of COVID-19. Beginning May 19, 2020 and until further notice, operations resumed and facilities are accessible with appropriate precautions in place. The court may limit operations and access in the future as warranted by the public health situation, in which case this notice will be updated.

Below is detailed information on the following topics:

Facility Protocol

Court Events and Appearances

Remote Payment of Fines

Self-Help Services

Jury Service

General Information on COVID-19

Facility Protocol

Do not come to a court facility if you believe you are sick or are experiencing symptoms of COVID-19 or any other communicable disease. If you do, you will be required to leave. If you need assistance, please contact the Clerk's Office by phone instead at 530-934-6446.

- Is the court screening individuals in relation to COVID-19 to allow entry into a facility?

A self-screening process is currently required to enter a court facility. You must certify that you are not experiencing any symptoms associated with COVID-19, that you have not had close contact with someone diagnosed with COVID-19 in the last two weeks, and that you have not been directed to self-isolate or quarantine by a medical professional at the time. You must also use the no-touch thermometer at the facility entrance and have a temperature below 100.4 degrees Fahrenheit.

- Is the court requiring social distancing?

The court is requiring social distancing. Please maintain 6 feet of separation from other individuals whenever possible when at a court location. Individuals in a courtroom will be asked to sit apart from one another. You may also be asked to wait outside the courtroom, in another room, or outside the facility until your case is heard. Please note that according to the CDC, a “face cover is not a substitute for social distancing.”

- What is the court’s stance on the use of face masks/coverings?

In alignment with the statewide guidance released on 6/18/20, which is a public health order, all individuals must wear a face mask/covering when inside a court location. Please bring your own mask when visiting a court location, but a disposable mask will be provided to you if you do not have one. The statewide guidance can be viewed here:

https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Guidance-for-Face-Coverings_06-18-2020.pdf

- Is the clerk’s office open?

The clerk’s office is open, but the number of windows providing services and the number of individuals allowed to enter at a time are being reduced in order to maintain social distancing. Please abide by posted notices when accessing the clerk’s office. You may be asked to stand and/or wait away from a window while being assisted.

Documents may also be filed using the drop box or by mail.

Court Events and Appearances

- Are court events, like my upcoming hearing, still occurring?

Court hearings are occurring as scheduled. You must appear for your hearing at the noticed date and time unless you receive notice of a new date and time or are advised otherwise by your attorney or the court.

- Can I appear by telephone for my hearing?

Counsel and parties in civil, probate, and family law cases are strongly encouraged to appear by CourtCall. You can schedule a telephonic appearance by calling 888-882-6878 or online at <https://courtcall.com/>. The cost of telephonic appearances has been reduced during this state of emergency.

If you have questions about appearing by telephone for a hearing in another case type, please contact the court at 530-934-6446.

- I am sick, do I still need to appear for my court hearing?

If you believe you are sick, or are experiencing symptoms of COVID-19 or any other communicable disease, please contact the Court Clerk's Office at 530-934-6446 for further information. If you have an attorney, contact your attorney before calling the Court.

Remote Payment of Fines

You can pay criminal and traffic fines online, over the phone, or by mail rather than by coming into a court location. For information on how to do so, please visit the court's public website here: <http://www.glenncourt.ca.gov/online-services/pay-with-card.shtml>. To make partial payments or ask questions, please contact the court at 530-934-6446.

Self-Help Services

- Is the Court Self-Help Center still open?

The Self-Help Center is open, but the Center's computers are not available for use at this time. The use of remote services online or by phone is encouraged whenever possible, however. Online services include document assembly programs (go to <https://sharpcourts.org/about-sharp/onlineresources/>), email for questions (email asksharp@buttecourt.ca.gov), and online appointments (email sharpstechconnect@buttecourt.ca.gov). For assistance by phone, you may call 530-532-7015. For any other self-help information, please visit <https://sharpcourts.org/>.

Jury Service

- Do I still need to report for jury service?

If you are summoned for jury duty, you must appear unless informed by the court otherwise. However, if you are sick, please contact the court at 530-934-6382 to discuss a potential postponement of your service.

- How do I stay informed of changes to my jury service?

If your service is postponed, you will receive a letter in the mail with your new jury summons. To determine if you need to appear on your summons date, please call the phone number on your summons and listen to the recorded message.

General Information on COVID-19

The court encourages everyone to follow the public health guidance on prevention. For that information and other public health information on COVID-19, please visit one or multiple of the following websites:

- [Glenn County Public Health COVID-19 Website](#)
- [California Department of Public Health COVID-19 Website](#)
- [Center for Disease Control COVID-19 Website](#)