

2003-2004

Glenn County Grand Jury



Final Report

TABLE OF CONTENTS

INTRODUCTION

Letter to Presiding Judge.....	iv
2003-2004 Glenn County Grand Jury Members.....	v
Appendix Response Reference	vi
Role of the Grand Jury	viii

GRAND JURY REPORT

CITY AND COUNTY GOVERNMENT

Golden State Risk Management Authority	1-2
Animal Control	3
Assessor	4
HRA	5

CHARTS AND TABLES

Oganizational Chart	6
Adult Protective Services (<i>Table</i>)	7
Child Protictive Services (<i>Table</i>).....	8
Public Assistance (<i>Table</i>)	9
Resident Contacts - Glenn County (<i>Table</i>).....	10
Special Investigations Unit (<i>Table</i>)	11
Employment & Training Services (<i>Table</i>).....	12
Community Action Division (<i>Table</i>).....	13

FINANCE

General Fund.....	14
Community Service and Levee Districts	15
Grand Jury Copy Machine	16

PUBLIC HEALTH

Child Welfare Re-Design.....	17-18
Glenn Medical Center	19-20

SCHOOLS

Intruder Prevention	21
Plaza School.....	22
Lake School	23
Mill Street School	24
Fairview School	25
Willows High School.....	26
Willows Intermediate School.....	27
Willows Elementary School	28
Capay School	29
Hamilton Elementary School.....	30-31
Elk Creek Elementary and High School	32

C.K. Price Middle School	33
Orland High School	34-35
Princeton Elementary and High School.....	36
Hamilton High School	37-38
Glenn County Superintendent of Schools.....	39-40
Senior Nutrition Center.....	41-42
Willows Superintendent of Schools.....	43
Orland library.....	44

PUBLIC SAFETY

Tagmet	45-46
Capay Fire District.....	47
Office of Emergency Services	48-49
Jane Hahn Juvenile Hall.....	50
Glenn County Jail	51
Kanawha Fire District.....	52

PUBLIC WORKS

Airport Security	53
Public Works.....	54
Glenn County Solid Waste Facility	55-56
Provident Irrigation District.....	57-58
Princeton-Codora-Glenn Irrigation District.....	59-60
Site 48	61
William B. Ide Monument and Monroeville Cemetery	62
Walker Creek Park.....	63
Site 21 Park	64
Orland Memorial Hall and Park.....	65
Ord Bend Park and Boat Ramp.....	66
Willows Memorial Hall and Park	67
Hamilton City Park	68
Butte City Boat Ramp.....	69
Bayliss Library and Park.....	70
Hambright Creek Flooding	71

APPENDIX (2002-2003 Response Report)

Information Regarding Responses.....	73
Public Health.....	74-77
Public Safety	78-95
Finance.....	96-100
Schools.....	101-108

2003-2004 GLENN COUNTY GRAND JURY

P. O. BOX 1023

WILLOWS, CA. 95988

June 15, 2004

The Honorable Angus Saint Evans
Presiding Judge
Superior Court, County of Glenn
526 West Sycamore Street
Willows, Ca. 95988

Dear Judge Saint Evans,

In compliance with California Penal Code, Section 933, the 2003-2004 Glenn County Grand Jury submits its Final Report to the Court.

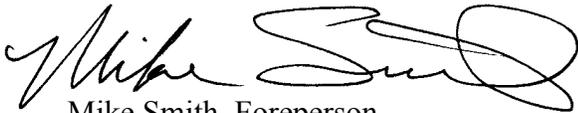
The report consists of the work of six committees: City/County Government, Finance, Public Health, Schools, Public Safety, and Public Works.

The nineteen-member jury made inquiries and investigations, served as a civil jury considering a variety of complaints.

The Jury expresses its appreciation for the cooperation and assistance received from the county employees during its investigations.

The members of the 2003-2004 Grand Jury are honored to have had the opportunity to be of service to the County. We sincerely hope our efforts are received as a positive contribution.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Smith". The signature is fluid and cursive, with a large loop at the end.

Mike Smith, Foreperson
Glenn County Grand Jury, 2003-2004

2003-2004 GLENN COUNTY GRAND JURY MEMBERS

Vickie Allen

Terry Barley

Shirley Boracci – Secretary

Mark Brown

Albert Calonico

Theresa Chacon

Debra Cosgrove

Andrew Farrar – Sergeant At Arms

Helen Lawrence

Arturo Lopez – Foreperson Pro Tem

Gloria Manezes

Harold Sapp

Palmer Sekora

Mike Smith – Foreperson

Marilyn Stackhouse

Thomas Tennant

Don Thomas

Cecelia Vargas

Glenn Whitsett

APPENDIX

RESPONSES TO THE 2002-2003 GRAND JURY REPORT

PUBLIC HEALTH

#03-01; 03-01, 03-02, 03-03; 03-02; 03-03

PUBLIC SAFETY

#03-03; 03-28; 03-29; 03-31; 03-32; 03-35; 03-36; 03-40; 03-42; 03-48;
03-51; 03-52; 03-57; 03-58; 03-59; 03-60; 03-62

FINANCE

#03-06; 03-07; 03-08; 03-09; 03-10

SCHOOLS

#03-19 through 03-27; 03-19 through 03-27; 03-19 through 03-27; 03-19
through 03-27

2003-2004

GLENN COUNTY GRAND JURY

FINAL REPORT

June 30, 2004

THE ROLE OF THE GRAND JURY

The Grand Jury is primarily an investigative body created by the U.S. Constitution's Fifth Amendment and the California Constitution.

Nineteen residents of Glenn County are selected after interviewing 30 to 40 people. Grand Juries are impaneled annually and are officers of the Court, but work independently. Most of the work is done by committees, which may include Public Safety, Public Works, Administration, City and County Government, and Special Districts. Other committees may be appointed as needed.

The Grand Jury and committees meet several times a month. The Jury meets with County and City officials, visit local government facilities, and conduct research on matters of interest and concern. The proceedings of the Grand Jury are kept confidential. Jurors may not discuss the business of the Jury with other individuals.

The Grand Jury receives letters from citizens expressing concern over a particular matter of local government. Anyone can file a complaint with the Grand Jury. The Grand Jury chooses which complaints to investigate. The Grand Jury cannot investigate disputes between private parties. All complaints to the Grand Jury are confidential.

All Grand Jury findings and recommendations are issued in written reports. Each report must be approved by at least 12 members of the Jury. At the end of the term (June 30th), the Jury issues a final report. Copies of the report are distributed to public officials, libraries, news media, and any entity that is the subject of a report. Within ninety days following the issuance of the report, officials responsible for matters addressed are required to respond in writing.

2003-2004 Glenn County Grand Jury Final Report

Golden State Risk Management Authority (GSRMA)

I. PURPOSE:

To discover what the Golden State Risk Management Authority does; it's function; it's structure; whom it serves; and why it does not put its requirements for excess insurance out for bid. Also, why there have been complaints about a lack of cooperation and information from member agencies when individuals attempt to file claims.

II. BACKGROUND:

GSRMA was established in July 1979 as the Joint Powers Authority to provide insurance for public agencies because private insurance companies no longer wished to cover them. It was authorized under California government code 6500. It was the seventh created and there are at present 150 authorities statewide. The Joint Powers Authority recently changed its name to Golden State Risk Management Authority because they have expanded to include insurance coverage for other public entities, mostly cemeteries, within the State. GSRMA contracts with Ardee Inc, a private company, to operate and manage the Authority. GSRMA consists of 96 public member agencies which include the County of Glenn, Orland, and Glenn County school districts. It has a five member Board of Directors and provides Workmen's Compensation, liability and property damage insurance.

III. FINDINGS:

- A) The premiums are paid into a pool with a \$1,000,000 cap. Above this amount, the Authority purchases excess insurance from outside sources. Because of the limited number of reinsurance companies, there is no bidding and GSRMA selects from offered proposals. The law provides for formal bidding, informal bidding or a sole-source purchase depending on circumstances and the availability of competitive sources. GSRMA has reviewed each of its options and determined that a purchase through the sole-source process is most advantageous for its member agencies and complies with bidding requirements.
- B) GSRMA does not take any responsibility for training member agencies in how to provide help to claimants in filling out claim forms. Forms are provided by individual agencies and are not bilingual. The claim forms are not available at all agency sites.
- C) GSRMA has saved member agencies considerable amounts of money in insurance premiums over the years.
- D) GSRMA is audited annually and they have never been found to be in non-compliance with required bidding procedures.

IV. CONCLUSIONS:

The GSRMA appears to be providing a beneficial insurance program for its members and the two people interviewed were both knowledgeable and forthcoming with information. They were, however, negative about assuming any responsibility for providing information to the public about how to file claims. This apparently is up to the member agencies. They have provided training

in other areas but the one training provided for filling out claims by claimants was unattended by the members. There seems to be little interest in providing information on how, where and when to file claims.

V. RECOMMENDATIONS:

That GSRMA provide training to the member agencies on how to deal with claims and claimants and the need for a friendly and informative attitude; keeping in mind that the members are public agencies and public servants. The GSRMA should strongly urge members to attend. A brochure should be provided all members outlining the positive aspect of good public relations and how to help claimants fill out claims and the procedure for filing them. A claimant has a right to file a claim in a timely manner and without difficulty and should be given all the help needed and instructions on where to file by trained agency personnel.

VI. RESPONSE REQUIRED:

Board of Supervisors
GSRMA
City of Orland
All Glenn County School districts

2003-2004 Glenn County Grand Jury Final Report
Glenn County Animal Control

- I. PURPOSE:
To discover how Animal Control processes its invoices, how much it costs, and whether the service it pays for is satisfactory.

- II. BACKGROUND:
The Animal Control Department is small, with only three employees to serve the entire County.

- III. FINDINGS:
During 2003, thirty-three bats were tested for Rabies; Ten percent tested positive. There are animal traps available for loan to the public. All complaints /calls are logged. Butte Tallow ceased business in 2003. A company out of Sacramento removes large animal carcasses. There are few bills; mostly for supplies and disposition of animals.

- IV. CONCLUSIONS:
Invoices seem to be paid on time. Cost of processing is determined by A87.

- V. RECOMMENDATIONS:
None

- VI. RESPONSE REQUIRED:
None

2003-2004 Glenn County Grand Jury Final Report

Glenn County Assessor

I. PURPOSE:

To determine if the Assessors Department is satisfied with the process and timely manner in which their bills are being paid by the Glenn County Department of Finance.

II. BACKGROUND:

The Assessor is responsible for the management of five departments:

- Assessor
- Recorder
- Clerk
- Clerk of the Board of Supervisors
- Elections

During 2003 the Assessor was also the temporary Planning Director. Subsequently a full time Planning Director has been hired.

III. FINDINGS:

Most of the Assessor's departments are funded from of the General Fund. The Assessor has no complaints on how the bills are being paid. They are being paid in a timely manner by the Finance Department which recently upgraded its computer system.

IV. CONCLUSIONS:

There are some questions as to how A87 administrative costs are set for each department.

V. RECOMMENDATIONS:

There needs to be clarification of exactly what A87 is and if its use is mandatory for counties in determining how costs are allocated for each department. All county departments should be provided this information.

VI. RESPONSE REQUIRED:

Department of Finance

2003-2004 Glenn County Grand Jury Final Report

Glenn County Human Resource Agency (HRA)

I. PURPOSE:

To determine how the Human Resource Agency (HRA) operates and how it interacts with other county and regional agencies.

II. BACKGROUND:

HRA delivers a wide variety of services to needy persons in Glenn, Colusa, and Trinity Counties. HRA is made up of and oversees two divisions: Social Services and Community action. (See organizational chart) Interaction with other Glenn County departments includes personnel, financial, and related other services, which assist and/or complement the purpose of those departments.

III. FINDINGS:

The total number of open cases was 5,272 at the time of this review. The number of people being assisted is approximately 25% of the total County population. There are 151 employees. There is a turnover of about 7%, including internal promotions. One third of these leave for higher pay. The cost of hiring new staff averages \$1,700 per position, and training averages \$15,280 per position. The cost to hire and train is program dependent, and is often provided through the funding entity. HRA pays the County over \$2,000,000 in A87 costs, which is the largest share of any County Department. For more information see attached file. All programs are structured to meet State mandates for flexibility in programming.

IV. CONCLUSIONS:

Interagency relationships are necessary, appropriate, and help HRA meet their mandate for services. State funding cutbacks may impact HRA services. Staff is planning for this probability. HRA is very successful in complying with State and Federal requirements for grants and funding for its programs.

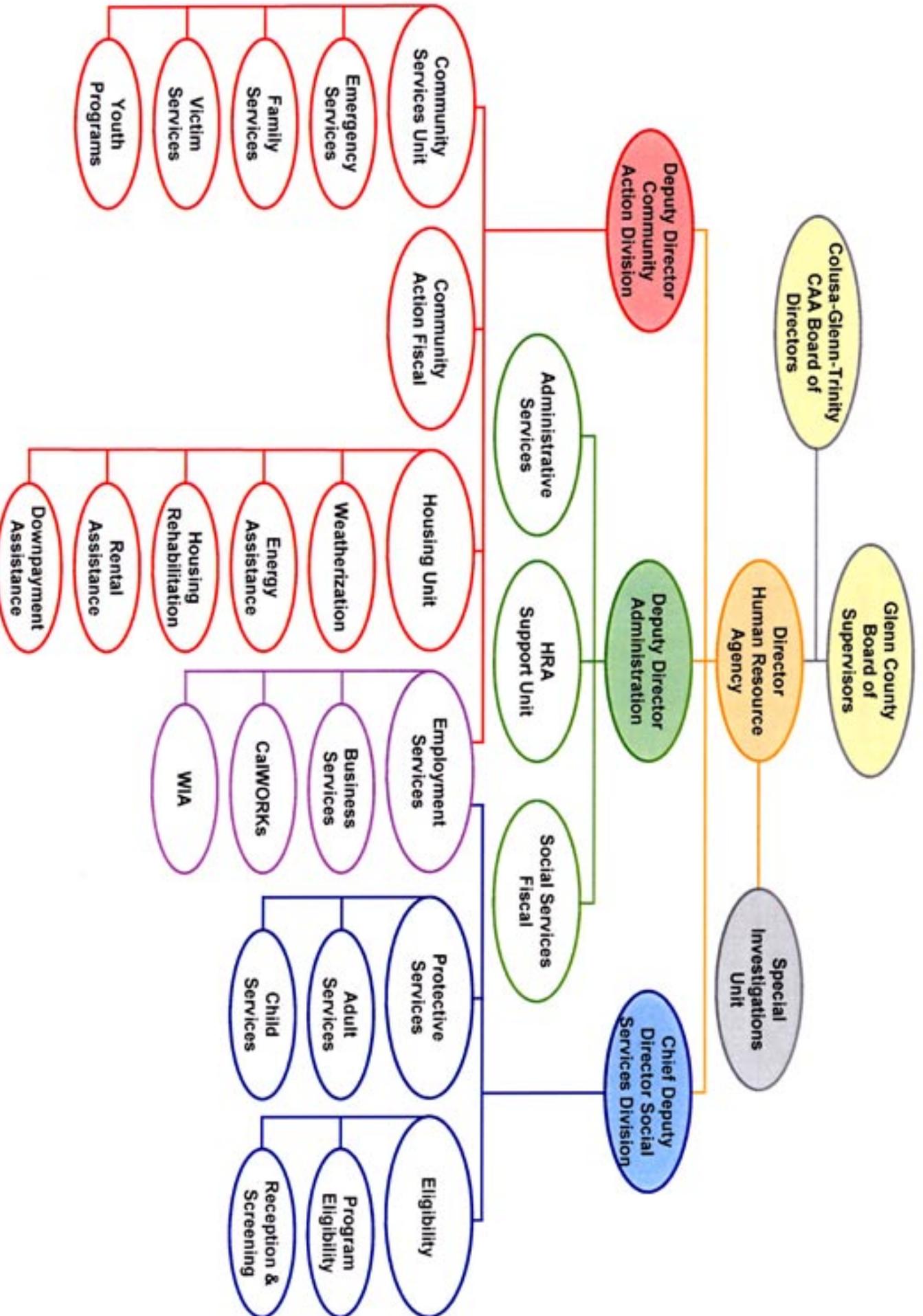
V. RECOMMENDATIONS:

HRA needs to publicize and promote a more positive image for their programs in order to have the services utilized by a broader range of people; i.e., employers.

VI. RESPONSE REQUIRED:

HRA

Organization Chart



Adult Protective Services

	Jul-02	Aug-02	Sep-02	Oct-02	Nov-02	Dec-02	Jan-03	Feb-03	Mar-03	Apr-03	May-03	Jun-03	Monthly Average
Adult Protective Services													
New Cases	7	9	6	5	1	8	11	4	7	12	7	7	7
Carry-over Cases (from prior month)	11	5	10	9	3	1	5	4	2	3	5	1	5
Case Total	18	14	16	14	4	9	16	8	9	15	12	8	12
In-Home Supportive Services													
New/Approved Cases	15	10	9	10	4	9	9	8	11	15	7	9	10
On-going Cases	381	384	388	388	392	389	398	394	396	405	412	414	395
Terminated Cases	15	9	10	8	10	5	15	8	4	12	10	10	10
Case Total	384	388	388	392	389	398	394	396	405	412	414	416	398
Denied Cases	6	3	6	1	4	1	2	2	4	3	6	1	3
Total IHSS Hours Paid	30,565.9	31,845.1	31,900.5	32,512.4	34,193.4	33,541.8	34,601.6	35,125.3	34,311.5	35,601.0	36,089.5	35,821.2	33,842
Average # of Provider-Hours per Paid Case	83.5	87.9	86.4	84.6	89.9	85.5	88.0	89.8	89.1	89.2	86.9	89.5	88
Total Amount Paid	\$250,140	\$239,085	\$240,830	\$243,595	\$257,217	\$251,338	\$262,665	\$263,484	\$257,148	\$269,240	\$272,700	\$270,531	256,498
# of IHSS Providers (Avg.)	366	362	369	384	380	392	393	391	385	399	415	400	387
Other Adult Services Activities													
SSI/SSP Advocacy	1	1	1	1	1	1	0	0	0	0	0	0	1
Total	1	1	1	1	1	1	0	0	0	0	0	0	1

Child Protective Services

CPS	Jul-02	Aug-02	Sep-02	Oct-02	Nov-02	Dec-02	Jan-03	Feb-03	Mar-03	Apr-03	May-03	Jun-03	Monthly Average
Emergency Response - New Referrals													
Sexual Abuse	15	13	9	3	7	6	10	4	6	4	8	5	8
Physical Abuse	14	11	10	15	12	9	11	9	6	6	6	12	10
Emotional Abuse	5	5	7	12	9	11	12	8	7	10	16	11	9
Severe Neglect	8	3	3	8	3	0	5	3	1	0	2	4	3
General Neglect	23	19	17	26	22	20	32	27	21	30	23	25	24
Exploitation	3	1	2	1	0	0	2	1	1	0	1	2	1
Caretaker Absence/Incapacity	6	11	8	9	9	1	7	7	7	7	1	8	7
Substantial Risk	18	9	11	14	17	9	15	19	30	27	26	15	18
Total	92	72	67	88	79	56	94	78	79	84	83	82	80
Continuing Cases													
Court Ordered/Voluntary Family Maintenance	31	35	34	31	36	35	38	37	32	35	26	22	33
Family Reunification	23	28	29	29	26	27	31	38	43	34	40	44	33
Permanency Planning	50	50	49	48	48	49	50	51	51	58	57	56	51
Total	104	113	112	108	110	111	119	126	126	127	123	122	117
Juvenile Court Actions													
Reviews	19	7	6	11	7	10	12	6	18	6	15	14	11
Petitions Filed	0	3	8	4	2	5	7	8	9	1	9	11	6
Protective Custody Placements	3	3	4	1	3	1	2	0	4	1	0	0	2
Continuances/Dispositions/Jurisdictional Hearings	4	4	9	14	10	15	19	15	25	9	18	18	13
Permanency Planning (366.26 Hearings)	0	2	1	1	6	1	0	2	0	0	3	2	2
Transfer-In (from other County)	0	3	0	0	0	0	0	1	0	0	0	0	0
Total	26	22	28	31	28	32	40	32	56	17	45	45	34
Out-of-Home Placement													
Relative Placement	14	14	14	12	13	13	16	17	15	13	13	14	14
Guardian Placement	2	2	2	2	2	2	2	2	2	6	6	6	3
Foster Family Home	18	21	19	23	23	22	26	29	29	27	29	32	25
Foster Family Agency	15	13	14	14	12	12	18	22	17	15	18	22	16
Group Home	4	4	4	4	4	4	4	4	4	4	5	5	4
Small Family Homes	1	1	1	1	1	1	1	1	0	0	0	0	1
Adoptive Placements/Court Specified	2	2	2	2	2	2	2	2	1	1	0	0	2
Total	56	57	56	58	57	56	69	77	68	66	71	79	64
Licensed Foster Care Homes													
Glenn County Homes	13	13	13	14	13	13	13	13	13	13	12	14	13
Pending Licensure	0	1	1	0	0	0	0	0	0	0	2	0	0

Public Assistance

	Cash Aid		Jul-02	Aug-02	Sep-02	Oct-02	Nov-02	Dec-02	Jan-03	Feb-03	Mar-03	Apr-03	May-03	Jun-03	Monthly Average
	CatWORKS														
Federal	All Families		242	244	231	231	224	213	219	218	208	215	219	213	223
	Zero Parent		142	140	145	143	139	141	145	146	150	157	152	155	146
	TANF Timed-Out		28	35	36	38	39	37	0	0	0	0	0	0	18
	Total Disbursed		\$207,003	\$209,971	\$206,921	\$214,124	\$202,151	\$198,816	\$179,074	\$181,205	\$173,880	183,665	\$188,479	\$181,168	\$193,871
State	TANF Timed Out		0	0	0	0	0	0	42	45	42	39	38	35	20
	Two-Parent		49	47	44	41	49	46	42	45	41	41	47	47	45
	Safety Net - All Fams		0	0	0	0	0	0	1	3	4	9	10	9	3
	Safety Net - 2-Parent		0	0	0	0	0	0	3	3	2	2	2	2	1
	Total Disbursed		\$23,984	\$26,775	\$26,457	\$35,714	\$25,596	\$28,450	\$49,073	\$54,253	\$47,293	\$47,907	\$50,596	\$49,338	\$37,827
Mixed Cases - Fed/State	Legal Immigrants		1	0	0	0	0	0	0	0	0	1	1	1	0
	Disbursed		\$876	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$730	\$647	\$647	\$242
Out-of-Home Placement															
Federal Foster Care	Persons/Cases		39	38	42	41	43	42	32	42	51	51	41	44	42
	Disbursed		\$72,296	\$67,090	\$67,931	\$71,084	\$83,525	\$73,579	\$72,677	\$85,942	\$76,691	\$91,957	\$79,687	\$81,287	\$76,979
Non-Federal Foster Care	No Fed. Re-imburement		\$17,919	\$13,838	\$15,308	\$12,855	\$16,274	\$11,212	\$11,472	\$13,143	\$13,626	\$63,991	\$14,277	\$17,371	\$18,441
	Persons/Cases		14	15	14	13	21	13	24	28	26	31	26	37	22
Emergency Assistance	Persons/Cases		12	5	7	8	4	3	3	0	6	5	6	2	5
	Disbursed		\$10,609	\$7,651	\$8,823	\$6,080	\$3,555	\$2,859	\$2,859	\$0	\$6,525	\$4,104	\$4,878	\$2,863	\$5,067
Seriously Emotionally Disturbed	Persons/Cases		3	1	1	1	1	1	1	1	1	1	1	1	1
	Disbursed		\$13,706	\$6,371	\$6,371	\$6,371	\$6,371	\$6,371	\$6,371	\$6,371	\$6,371	\$6,371	\$6,371	\$6,371	\$6,982
Adoption Assistance	Persons/Cases		64	64	64	65	67	66	65	65	63	62	63	67	65
	Disbursed		\$35,858	\$47,066	\$37,200	\$39,922	\$41,224	\$40,715	\$50,990	\$42,623	\$43,557	\$43,068	\$51,339	\$48,744	\$43,526
Kin Gap	Persons/Cases		1	1	3	2	2	2	2	2	2	2	2	2	2
	Disbursed		\$597	\$597	\$1,791	\$1,194	\$1,194	\$1,194	\$1,194	\$1,194	\$1,194	\$1,194	\$1,194	\$1,194	\$1,144
Other Assistance															
General Assistance/ General Relief	Employable GA Cases		13	13	15	14	7	6	15	22	15	18	16	19	14
	GA/GR Cases (at End of Month)		31	33	37	26	26	25	33	29	33	32	31	40	31
GA/GR Disbursed		\$10,911	\$10,703	\$12,291	\$10,511	\$8,044	\$9,093	\$10,460	\$10,732	\$9,094	\$11,568	\$11,347	\$14,020	\$10,731	

Resident Contacts - Glenn County

All Glenn County Residents														
	Jul-02	Aug-02	Sep-02	Oct-02	Nov-02	Dec-02	Jan-03	Feb-03	Mar-03	Apr-03	May-03	Jun-03	Year to Date Total	Monthly Average
Telephone Calls														
HRA	1,741	1,626	1,347	1,494	1,178	1,611	1,771	1,118	1,122	1,469	1,774	1,756	18,007	1,501
CAD	2,630	2,753	2,414	2,450	1,865	1,853	2,568	1,934	1,867	2,220	2,715	3,020	28,289	2,357
SSD	4,912	4,782	4,381	4,638	3,771	3,956	4,467	3,463	4,262	4,998	4,470	4,886	52,986	4,416
Total	9,283	9,161	8,142	8,582	6,814	7,420	8,806	6,515	7,251	8,687	8,959	9,662	99,282	8,274
In-Person Visits														
HRA/CAD/SSD	4,470	4,869	4,485	4,759	4,390	4,591	5,350	4,638	5,284	6,171	5,213	5,368	59,588	4,966
Total	13,753	14,030	12,627	13,341	11,204	12,011	14,156	11,153	12,535	14,858	14,172	15,030	158,870	13,239

** Data not available

Special Investigations Unit

Fraud Activity	Jul-02	Aug-02	Sep-02	Oct-02	Nov-02	Dec-02	Jan-03	Feb-03	Mar-03	Apr-03	May-03	Jun-03	Monthly	
													Average	
Received for Investigation	CalWORKS	63	65	46	63	24	48	42	41	56	28	17	44	
	Food Stamps	125	131	85	116	64	95	102	89	121	90	50	99	
	Other	17	3	9	25	13	3	27	19	22	34	17	16	
Restitution Agreements	CalWORKS	0	2	2	1	0	1	0	1	0	0	0	1	
	Food Stamps	0	2	2	4	0	1	0	1	1	0	1	1	
	Other	0	0	0	0	0	0	0	1	0	0	0	0	
Denials/Discontinuance	CalWORKS	0	5	0	0	1	3	5	5	2	2	1	2	
	Food Stamps	3	10	0	0	6	7	13	10	5	9	8	7	
	Other	3	0	0	0	0	0	0	0	0	0	0	0	
Referred to DA	CalWORKS	0	0	0	0	0	0	0	0	1	0	0	0	
	Food Stamps	0	0	0	0	0	0	0	0	1	0	0	0	
	Other	0	0	0	0	0	0	0	0	0	1	0	0	
Unfounded Allegations	CalWORKS	44	45	35	41	25	26	30	28	42	21	28	33	
	Food Stamps	89	93	57	65	55	62	81	61	85	55	74	71	
	Other	0	0	6	11	6	3	21	10	20	0	17	9	
Insufficient Evidence	CalWORKS	6	7	8	8	3	10	2	6	7	4	4	6	
	Food Stamps	11	17	11	20	6	17	7	16	16	14	11	13	
	Other	0	0	0	7	0	0	0	0	0	0	0	1	
Convictions	CalWORKS	0	0	0	0	0	0	0	0	0	0	0	0	
	Food Stamps	0	0	0	0	0	0	0	0	0	0	0	0	
	Other	0	0	0	0	0	0	0	0	0	0	1	0	
Investigations Completed	CalWORKS	50	59	45	50	29	40	38	40	52	27	33	41	
	Food Stamps	103	122	70	89	67	87	106	93	108	78	94	92	
	Other	3	0	6	18	6	3	21	12	11	20	1	10	
Open at Month-End	CalWORKS	13	6	1	13	**	0	10	1	4	1	16	7	
	Food Stamps	22	9	15	27	**	8	14	9	13	12	44	16	
	Other	14	3	3	7	**	0	6	7	14	16	13	5	
Restitution Collected	CalWORKS	\$3,186	\$2,280	\$2,773	\$2,842	\$2,079	\$4,546	\$2,885	\$5,630	\$3,877	\$2,630	\$3,852	\$3,295	
	Food Stamps	\$2,339	\$2,713	\$3,377	\$2,100	\$1,922	\$1,374	\$2,061	\$1,415	\$4,355	\$2,203	\$3,312	\$2,674	
	Other	\$105	\$5	\$5	\$75	\$110	\$9,035	\$30	\$300	\$440	\$619	\$100	\$945	
Total Amount Collected		\$5,630	\$4,998	\$6,155	\$5,017	\$4,111	\$14,955	\$4,976	\$4,669	\$10,425	\$6,699	\$8,065	\$7,264	\$6,914

** Data not available

**Employment & Training Services
Social Services Division**

	Jul-02	Aug-02	Sep-02	Oct-02	Nov-02	Dec-02	Jan-03	Feb-03	Mar-03	Apr-03	May-03	Jun-03	Monthly Average
CalWORKs Welfare to Work													
Enrolled Participants	201	208	209	201	203	207	213	209	189	193	194	194	202
Exempt from Participation	55	62	62	61	61	57	55	57	65	59	65	64	60
Removed from Participation (for Non-Cooperation)	56	46	52	47	51	49	48	47	61	62	57	54	53
Entered Employment (this Month)	14	11	18	9	11	7	10	10	11	10	11	9	11
Discontinued Cash Aid (due to Employment)	11	3	2	7	6	7	9	0	5	5	2	7	5
Total # of Working Participants (unsubsidized employment)	337	330	343	325	332	327	335	323	331	329	329	328	331
Other W/W Assistance													
Work Experience (subsidized)	22	28	24	25	23	27	24	26	26	22	23	26	25
Community Service (unsubsidized)	3	3	2	1	1	1	2	2	2	1	3	4	2
Mental Health Services	55	58	57	46	48	50	45	43	49	20	49	46	47
Substance Abuse Services	6	6	11	14	14	8	7	11	11	11	11	12	10
Domestic Abuse Services	0	0	0	0	1	2	1	1	1	1	1	2	1
Community Action Division													
WIA Activities	Jul-02	Aug-02	Sep-02	Oct-02	Nov-02	Dec-02	Jan-03	Feb-03	Mar-03	Apr-03	May-03	Jun-03	Monthly Average
Resource Room Services/Activities													
Job Tips Distributed (Self-Service)	1,822	1,727	1,577	1,745	1,634	1,929	2,231	1,778	2,033	2,179	1,993	2,134	1,899
Web Site Visits	**	**	**	**	**	**	**	**	**	**	**	**	**
Case Managed Services (cumulative count from month to month)	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Monthly Average
Adults	35	38	38	40	44	46	50	54	62	62	65	68	50
Older Youth	16	18	13	13	22	18	19	19	21	22	23	23	19
Younger Youth	12	13	96	154	154	160	160	163	163	203	194	194	139
Dislocated Worker	57	57	18	20	16	24	27	30	32	33	34	36	32
Total # of Persons	120	126	165	227	236	248	256	266	278	320	316	321	240
Glenn County Unemployment Rate (at quarter end)			10.5%			10.6%			12.2%			12.1%	N/A

NB: Unemployment data is from US Department of Labor website.

Community Action Division

Safety Net Services	Community Action Division				Year to Date Totals	Quarterly Average
	Jul/Aug/Sept	Oct/Nov/Dec	Jan/Feb/March	April/May/June		
Type of Service						
Energy Assistance (# of Households)						
Weatherization					353	
Utility Assistance					234	
Wood, Propane, & Oil					366	
Shelter & Housing Assistance						
Homeless Shelter - Bed Nights	1,019	93			1,112	556
Eviction Prevention Assistance & First Month's Rent Assistance - Individuals served	42	13			55	28
Section 8 Housing Assistance - Households (Cumulative Counts throughout quarters)						
Other Safety Net Services						
Food Banks [Colusa & Glenn]	1,140	856			1,996	998
Victim/Witness - Cases & New Referrals [Glenn]	28	14			42	21
Transportation [Colusa, Glenn, & Trinity]	185	69			254	127
Resource & Referral [Glenn]	588	401			989	495
Total Safety Net Services	3,002	1,446			4,448	2,224
Family Support Services						
Mentoring - # of youth served	2	1			3	2
Family Preservation (# of referrals)	5	10			15	8
Family Resource Center (FRC) Contacts	1,268	693			1,961	981
FRC Workshop/Class Participants	1,662	575			2,237	1,119
Total Family Support Services	2,937	1,279			4,216	2,108

2003-2004 Glenn County Grand Jury Final Report

Glenn County General Fund

I. PURPOSE:

Assessment of Glenn County's General Fund shortfall.

II. BACKGROUND:

The past two fiscal years, Glenn County's most pressing fiscal problem has been the in the General Fund shortfall.

III. FINDINGS:

The General fund shortfall has been the catalyst for staff reductions and cutbacks in several departments. Cost of living increases for employees, cost of services, the vehicle license fee reduction, (VLF gap), rising cost of general assistance, welfare, health services, and Proposition 98's requirement for an increase in school funding have all exacerbated the General Fund's shortfall. Proposition 13 limits increases in property tax to just 2 percent per year. In past years the County has petitioned the State for help in some General Fund programs but the State consistently responds in the negative.

IV. CONCLUSIONS:

Glenn County's Department of Finance is charged with making sure all bills are paid and County employees receive their contracted pay and benefits. Increased cost, declining revenue, and lack of hardship money from the State has made the General Fund deficit beyond the control of the Board of Supervisors or the Department of Finance.

V. RECOMMENDATIONS:

None

VI. RESPONSE REQUIRED:

None

2003-2004 GLENN COUNTY GRAND JURY FINAL REPORT
Community Service and Levee Districts

I. PURPOSE:

To determine why the six community service districts and three levee districts are not listed in the final budget.

II. BACKGROUND:

There has been no funding record of the six community service districts and three levee districts in the final budget for the past four- (4) years.

III. FINDINGS:

When the Grand Jury met with the director of Finance on November 26, 2003 we asked why the community service districts and the levee districts were not listed in the special districts section of the Final Budget.

IV. CONCLUSIONS:

The assistant director informed us that the dependent special districts (ie. those governed by the Glenn County Board of Supervisors) are listed on the final budget; the independent special districts are not listed. The ledgers of the independent special interest districts are, however, available at the Department of Finance upon request.

V. RECOMMENDATIONS:

None

VI. RESPONSE REQUIRED:

None

2003-2004 Glenn County Grand Jury Final Report Grand Jury Copy Machine Lease

I. PURPOSE:

To determine the feasibility of continuing copy machine lease from Inland Leasing, Inc.

II. BACKGROUND:

The Grand Jury has a copy machine under lease from Inland Leasing, Inc. of Chico, Ca. The Grand Jury also has a maintenance agreement for the leased copy machine with Inland Business Systems of Chico, Ca.

III. FINDINGS:

The Grand Jury determined that the copy machine lease is a four-year lease that started in October of 2001, with approximately 17 months remaining on the lease. The monthly lease payment is \$85.64. In addition to the monthly lease payment there is a maintenance agreement that cost the Grand Jury \$.0105 per copy.

The lease can be bought out for a cost of \$1,455.87 with the return of the copy machine. The lease can also be bought out for a cost of \$1,831.25 and the copy machine would be owned by the Grand Jury.

IV. CONCLUSIONS:

The number of copies printed by the Grand Jury does not justify the annual cost of the copy machine lease. The Grand Jury would save money by purchasing a new copy machine after the present lease expires or contracting with a local printer for their copy needs.

V. RECOMMENDATIONS:

Recommend that the 2004-2005 Grand Jury evaluate the value of existing copy machine to determine if a buyout of existing lease is feasible. The 2004-2005 Grand Jury should evaluate the necessity of retaining the present lease verses the purchase of a new less sophisticated machine that would fulfill their needs for copies.

VI. RESPONSE REQUIRED

None.

2003-2004 Glenn County Grand Jury Final Report Child Welfare Re-Design of Glenn County Foster Care

I. PURPOSE:

To investigate the redesign of the California Child Welfare system and determine how it will affect Glenn County residents.

II. BACKGROUND:

The Grand Jury interviewed the management team of Glenn County Human Resource Agency (HRA) to determine what changes could occur in our local system. Information regarding the proposed changes was provided by HRA. The vision of the Child Welfare Services Redesign is: Every Child in California will live in a safe, stable, permanent home, nurtured by healthy families and strong communities.

CHILD WELFARE SERVICES REDESIGN

THE OLD AND THE NEW

The Redesign fundamentally changes the ways in which child welfare services are administered in California. Key changes being proposed by the Stakeholders Group include the following:

<i>Current System</i>	<i>Reformed System</i>
<ul style="list-style-type: none"> ▪ Measures effectiveness as a reflection of parental compliance with process-oriented service plans ▪ Is based on intervention, which is often seen as punitive and adversarial ▪ Minimizes exercise of professional judgment ▪ Focuses on processes and timeframes ▪ Establishes the Child Welfare agency as the single entity in charge ▪ Is built on "one-size-fits-all" intervention model ▪ Tends to regard reunification in either/or terms – either reunify or place in adoption or other settings ▪ Provides limited support for foster children transitioning out of system ▪ Does not systematically incorporate evidence-based practices ▪ Is restricted to funding mechanisms that are tied to specific strategies 	<ul style="list-style-type: none"> ▪ Measures effectiveness in terms of children's safety, permanence and well-being ▪ Is based on prevention and early intervention before problems occur or become intractable ▪ Promotes collaboration and non-adversarial relationships ▪ Focuses on results and meeting the needs of the family as a whole ▪ Calls on a network of agencies, service providers and families within the community (with built-in accountability) ▪ Shifts to "case-by-case" assessment of need and appropriate response ▪ Underscores the value of reunifying by maintaining and enhancing connection between children in care and families ▪ Adds supports for young people as they leave the child welfare system ▪ Creates a process for infusing evidence-based practices into work with families and children. ▪ Allows flexible funding based on what is necessary for children and families' well-being

June 25, 2003

III. FINDINGS:

Glenn County responded to a RFA to find out the needs of Glenn County. A consultant was hired to assist in the Redesign planning. Including;
Two educational forums held in conjunction with the Children's Interagency Coordinating Council (CICC), the CICC is where agencies that deliver services to Glenn County children come together as a group for the betterment of the children of Glenn County. Stakeholders from throughout the county were queried as to their needs, these needs were a major part of the final document:
The process of gathering information has been inclusive and comprehensive of the county demographics. Here are examples of how it was accomplished:

- ◆ A document outlining the strengths and opportunities of the community as a whole is being developed this document will also be used to update goals and objectives of the Children's Integrated Coordinating Council (CICC).
- ◆ A community presentation was developed and presented
3 community forums were scheduled in the 3 major communities.
A focus group for consumers.
A focus group for former foster youth.
A focus group for the community at large.

IV. CONCLUSIONS:

Glenn County is ahead of the curve; they have done excellent outreach to the community. It appears that the end results will change how families receive services, and the effectiveness of those services received should improve the quality of life for Glenn County residents.

V. RECOMMENDATIONS:

The Grand Jury needs to actively follow this process. A member of the Grand Jury should attend the CICC meetings, to be aware of how the redesign proceeds. The CICC agendas should be sent to the Grand Jury on an ongoing basis.

VI. RESPONSE REQUIRED:

The Grand Jury should be given a copy of the final Redesign Plan, and an overview presentation by HRA management team.

2003-2004 Glenn County Grand Jury Report Glenn Medical Center (GMC)

I. Purpose:

Determine the economic viability of the Glenn Medical Center (GMC) and review the contract with Enloe Hospital.

II. Background:

Chico's Enloe Hospital has signed a contract to operate the GMC through 2044.

III. Findings:

Bill Casey and Associates and his management team are providing medical services that meet the needs of the community. There are specialty clinics allowing residents to obtain needed medical services without leaving the county. These clinics include, 3 days a week pediatric care, cardio-pulmonary services, cardiology, podiatry, women's health, physical therapy, GI, rehabilitation, and a recent addition: Rape-Crisis services. There are still other services being offered through Glenn Medical Center, such as in house scanning capability, Tele-Radiology, colonoscopy, sleep apnea, and mammography, and full service laboratory services.

The Casey group has dedicated time and energy to enable GMC to stand on its own. Recently there has been a change in local administration, with someone who has local experience. Billing services are an in-house system providing an improvement in reimbursement times, and a decrease in paper work. This has increased local employment. The growth of GMC jobs during the last year has almost doubled. The hospital cafeteria has also reopened; the full service cafeteria is offering its services to the community for catering needs.

GMC has 4 full time physicians, with rotating shifts to provide medical coverage 24 hours a day. GMC also has on-site ambulance service. Different funding sources are being developed, including a new 10-bed unit called "swing beds." These are for long term use. There are now 15 ninety-six hour medical/surgical acute beds. The development of a foundation to address future needs and obtain community comment has recently occurred. There have been a series of community forums with community members.

The funding for GMC has included the \$300,000.00 subsidy that was included in the Enloe contract. GMC has a 25% Medi-Cal clientele, 40% Medicare, 10% HMO and 6-7% workers comp. GMC has a rural healthcare designation.

IV. Conclusions:

GMC has made great strides to serve Glenn County. They have diversified and expanded services. Current plans do not include offering in-depth cardiac or invasive surgeries, however services are provided that allows county residents to receive local treatment. The Casey group has a management record that they are proud of, and GMC is a product of that effort. The support staff primarily are local people who have a vested interest in seeing GMC succeed.

V. RECOMMENDATIONS:

The Grand Jury should review quarterly progress reports on the process of

separation from Enloe Medical Center. Grand Jury members should also attend foundation meetings and meet with the administrator on a quarterly basis. The administration should provide progress reports to the Grand Jury.

- VI. RESPONSES REQUIRED:
Glenn Medical Center Administration
Glenn County Board of Supervisors

2003-2004 Glenn County Grand Jury
Final Report
Maintenance and follow-up of 2002-2003 recommendation
of intruder prevention

I. PURPOSE:

To investigate school maintenance and follow-up of the 2002-2003 Grand Jury recommendation for intruder prevention.

II. BACKGROUND:

The Grand Jury interviewed county school personnel and found maintenance and safety issues needing attention.

III. FINDINGS:

The Team Concept of school ground maintenance needs improvement. It does not appear to be working in all schools.

Not all schools have complied with the 2002-2003 Grand Jury recommendation requiring installation of inside/outside door locks.

IV. CONCLUSIONS:

The schools that have on-campus custodians are well kept, others are marginal. Most schools either have or are trying to implement inside/outside door lock installation. With the budget cuts it is difficult to find funds for this requirement.

V. RECOMMENDATIONS:

Re-evaluation the Team Concept of school grounds care.
All classrooms need inside/outside door locks for the protection of our children.

VI. RESPONSE REQUIRED:

Office of Education
Glenn County School Board
Stony Creek Unified School District
Hamilton Union School District
Orland Unified School District
Princeton Unified School District
Capay Joint Union Elementary School
Plaza School
Lake School
Willows High School
Willows Elementary School
Willows Intermediate School
Glenn County Board of Supervisors
Willows Unified School District
Hamilton Elementary School
C.K. Price School
Mill Street School

2003-2004 Glenn County Grand Jury
Final Report
Plaza School

I. PURPOSE:

To investigate school maintenance, review progress of the 2002-2003 Grand Jury recommendation for intruder prevention and other school operations.

II. BACKGROUND:

The Grand Jury interviewed the school superintendent and found maintenance and safety issues requiring attention.

III. FINDINGS:

The Gifted and Talented Education program was eliminated due to funding

Kitchen was very clean.

Drinking fountain is broken, leaking water that has caused wood rot and wet wall.

Bathrooms are clean and functional.

Playground asphalt needs a new seal coat as the area is cracked.

Access to the playground is too expansive and too easy for someone to grab a child and leave before anyone could react. Fencing is needed.

Fire and intruder drills are held as required.

Newsletters are sent to parents on a regular basis

Fundraisers such as breakfast for pheasant hunters and spaghetti feed raise funds for materials and activities that were lost due to budget cuts.

IV. CONCLUSIONS:

This school has an on campus custodian and the classrooms and grounds are well kept.

Doors do not lock from inside for intruder protection.

V. RECOMMENDATIONS:

Fencing the school ground perimeter provide control gates.

Install locks on doors for intruder prevention.

VI. RESPONSE REQUIRED:

Plaza School

Office of Education

Glenn County School Board

2003-2004 Glenn County Grand Jury
Final Report
Lake School

I. PURPOSE:

To investigate school maintenance, review progress of the 2002-2003 Grand Jury recommendation for intruder prevention and other school operations.

II. BACKGROUND:

The Grand Jury interviewed the school Superintendent and found maintenance and safety issues that need attention.

III. FINDINGS:

Kitchen was clean
Free/reduced Breakfast/lunch is available
Received a grant for 12 Dell computers
Highest test scores in Glenn County
Newsletters are sent to parents on a regular basis
This school is old enough for up-grades of matching funds from the State's General Budget.
Attention needs to be made in the rest rooms. Toilet seat covers are not provided.
Drinking fountain was not working.
Fire and intruder drills are held as required.
Doors do not lock from inside.
Need street sign indicating school zone.

IV. CONCLUSIONS:

This school has an on campus custodian and the classrooms and grounds are well kept.
Door do not lock from inside for intruder protection.

V. RECOMMENDATIONS:

Install locks on doors for intruder protection.

VI. RESPONSE REQUIRED:

Lake School
Office of Education
Glenn County School District

2003-2004 Glenn County Grand Jury
Final Report
Mill Street School

I. PURPOSE:

To investigate school maintenance, review progress of the 2002-2003 Grand Jury recommendation for intruder prevention and other school operations.

II. BACKGROUND:

The Grand Jury interviewed the school principal and found maintenance and safety issues needing attention.

III. FINDINGS:

The previous years test scores did not meet target goals.

The kitchen was closed and locked.

A free and reduced breakfast and lunch program is available

A paper bag containing other papers was setting alongside a furnace.

There are several exposed, uncovered electrical receptacles in the library floor.

Newsletters are sent to parents on a regular basis

A bathroom faucet was not working

A drinking fountain was not working.

There is paint chipping and peeling on the outside of the cafeteria walls. It appears to be several layers. This could be lead-based paint due to the age of the building.

This school is on the rotating Team Custodian program.

The doors do not lock from the inside.

IV. CONCLUSIONS:

This school is on the Team Custodial Concept and is suffering from lack of custodial attention.

Doors do not lock from inside for intruder protection.

V. RECOMMENDATIONS:

Re-evaluate the Team Custodial Concept for the keeping of the grounds and classrooms.

Install door locks for intruder protection.

Determine if buildings contain any lead-based paint and remove lead-based paint.

VI. RESPONSE REQUIRED:

Mill Street School

Office of Education

Glenn County School Board

2003-2004 Glenn County Grand Jury
Final Report
Fairview School

I. PURPOSE:

To investigate school maintenance, review progress of the 2002-2003 Grand Jury recommendation for intruder prevention and other school operations.

II. BACKGROUND:

The Grand Jury interviewed the school Principal and found maintenance issues that need attention.

III. FINDINGS:

The budget cuts eliminated the Gifted and Talented Education Program.

The budget problem also affected the potential for replacing some aging computers.

This school is a Program Improvement School due to the low test scores in the last two years. Due to this rating the parents have the option of transferring their child to another school in the District, but there is no other school within the District.

Newsletters are sent to parent on a regular basis

Fire and intruder drills are held as required.

Student painted murals on the exterior walls help cut down on graffiti.

Bathrooms were clean but needed toilet paper and soap.

The drinking fountain was not working.

A free and reduced breakfast and lunch program is available

IV. CONCLUSIONS:

This school is on the Team Custodial Concept and is adequate custodial attention.

V. RECOMMENDATIONS:

Re-evaluate the Team Custodial Concept for grounds and classroom maintenance.

It is suggested that the principal apply for a grant to continue the GATE program.

VI. RESPONSE REQUIRED:

Fairview School

2003-2004 Glenn County Grand Jury
Final Report
Willows High School

I. PURPOSE:

To investigate school maintenance, review progress of the 2002-2003 Grand Jury recommendation for intruder prevention and other school operations.

II. BACKGROUND:

The Grand Jury interviewed the school Principal and found maintenance issues that need attention.

III. FINDINGS:

All doors lock from the inside for intruder protection.

There is a Resource Officer on campus from the Willows Police Department.

Cameras throughout the school campus help with discipline

Fire and intruder drills are held as required.

Campus grounds were not clean.

Bathroom doors did not shut or have locks. Disposal paper seat covers were not available.

A Free breakfast and lunch program is available.

The kitchen stove, oven, floors and counters were not clean.

Newsletters are sent to parent on a regular basis.

IV. CONCLUSIONS:

This school is suffering from lack of custodial attention.

V. RECOMMENDATIONS:

The school grounds and classrooms need cleaning.

The kitchen needs a thorough cleaning

VI. RESPONSE REQUIRED:

Willows High School Board

Willows Superintendent of Schools

2003-2004 Glenn County Grand Jury
Final Report
Willows Intermediate School

I. PURPOSE:

To investigate school maintenance, review progress of the 2002-2003 Grand Jury recommendation for intruder prevention and other school operations.

II. BACKGROUND:

The Grand Jury interviewed the school Principal and found maintenance and safety issues that need attention.

III. FINDINGS:

The drinking fountain needs cleaning.

A playground bench needs replacing.

Fire and intruder drills are held as required.

Doors do not lock from the inside.

Newsletters are sent to parents on a monthly basis

Free and reduced lunch program is available. Food is prepared at the high school.

IV. CONCLUSIONS:

The school has an on campus custodian and the grounds are clean.

Doors do not lock from inside.

V. RECOMMENDATIONS:

Install locks on doors to lock from inside for intruder protection.

Replace playground bench.

VI: RESPONSE REQUIRED:

Willows Intermediate School

Office of Education

Glenn County School Board

2003-2004 Glenn County Grand Jury
Final Report
Willows Elementary School

I. PURPOSE:

To investigate school maintenance, review progress of the 2002-2003 Grand Jury recommendation for intruder prevention and other school operations.

II. BACKGROUND:

The Grand Jury interviewed the school principal and found maintenance and safety issues that require attention.

III. FINDINGS:

Budget cuts limit the library to use 3.9 hours per day down from 7 hours per day.

The age of the building should qualify it for upgrading.

The play ground equipment needs to be replaced.

A Free and reduced breakfast/lunch program available. Food is prepared on campus.

Fire drills are held monthly

Earthquake drills are held twice a year and intruder drills are held three times a year. The intruder drill is with a complete lock down. They have Door Blocks on all doors.

Excel students are kept in their age group and given additional work.

Paper towels and soap were missing from some restrooms.

A Councilor is shared with the Intermediate School on a rotating basis, three days one week and two days the next week.

Grounds are too accessible for predators.

There are two full time custodians. The campus is clean.

A Fence does not completely surround the playground. The gate is left open.

IV. CONCLUSIONS:

This school has on campus custodians and the classrooms and grounds are well kept.

Doors DO lock from the inside for intruder protection.

V. RECOMMENDATIONS:

The fence needs to be completed so that it encloses the entire playground

VI. RESPONSE REQUIRED:

Willows Elementary School
Glenn County School Board
Office of Education

2003-2004 Glenn County Grand Jury
Final Report
Capay School

I. PURPOSE:

To investigate school maintenance, review progress of the 2002-2003 Grand Jury recommendation for intruder prevention and other school operations.

II. BACKGROUND:

The Grand Jury interviewed the school Principal and found maintenance and safety issues that need attention.

III. FINDINGS:

A Bus Safety Drill was held in which the Orland and Capay Fire Departments, the Orland Police, Enloe Flight Care and four ambulances participated.

Fire and intruder drills are held as required.

Rooms do not lock from the inside.

There is asbestos in the ceiling tiles. The age of the buildings should qualify for funds to remove the asbestos and for other upgrades.

A Weekly newsletter is sent to the parents.

A free and reduced breakfast and lunch program is available. The food is prepared on campus.

There is a custodian on campus. Grounds are clean.

A drinking fountain needs to be repaired.

A free and reduced breakfast and lunch program is available. The food is prepared on campus.

IV. CONCLUSIONS:

The school has an on-campus custodian and the grounds and rooms are clean.

Doors do not lock from the inside for intruder protection.

V. RECOMMENDATIONS:

Install locks on doors to lock from inside for intruder protection.

Repair drinking fountain.

VI. RESPONSE REQUIRED:

Capay School

Office of Education

Glenn County School Board

2003-2004 Glenn County Grand Jury
Final Report
Hamilton Elementary School

I. PURPOSE:

To investigate school maintenance, review progress of the 2002-2003 Grand Jury recommendation for intruder prevention and other school operations.

II. BACKGROUND:

The Grand Jury interviewed the school Principal and found maintenance and safety issues that need attention.

III. FINDINGS:

Highway 45 does not have a flashing light to designate a school zone.

Parents park and bring or pick up children on this busy street.

Pre-school children need to be signed in and out; they cannot leave on their own.

No paper towels in the bathrooms.

Due to the age of the buildings this school is eligible for up grading and they have up-graded the kindergarten wing and will be up-grading the primary wing.

The Library is open after School and on Tuesday evenings.

There are three full time and two part-time custodian/bus drivers.

They applied for a charter/grant from FDA and all students can have a free breakfast and lunch. All food is prepared on campus.

Safety fire drills and intrusion drills are held monthly.

There is a telephone in each room. It is connection with the PA system.

Classrooms can not be locked from the inside.

This school is land-locked. The school in conjunction with the Community purchased 16 acres and it is used by the school during school hours and by the Community after school and on weekends. When funds become available, a new school will be built on this parcel.

This school has a pre-school program for children from age 2.8 years through 4 years.

80% of these children are non-English speaking. The pre-school program gives them a head start. 90% are Hispanic.

This school uses uniforms. It has cut down on gang influence. Parents are asked to sign a pledge to have their children in uniforms. 90% sign the agreement. Both the Principal and Vice-Principal wear the same uniform. The teachers are encouraged to comply but most do not.

The Resource Program has a one-on-one tutoring/teaching system.

The Accelerated Reading Program is used in each classroom. There are two reading specialists.

The principal is always looking for ways to defray expenses. HRA has a family resource center on campus and helps share some of the expenses.

A newsletter is sent to the parents once a month.

Fund raisers are grade specific. Funds are used for class room supplies.

The 8th grad has a dance festival each year and these funds are used for scholarships. If a student goes through all twelve grades in Hamilton Schools they can apply for a \$500.00 scholarship after they submit their first semester report.

This is a very resourceful principal. He has accomplished many things that go wanting in other schools. Due to the fact that he is retiring at the end of the school year, he would be

a good advisor to other principals/superintendents in the County.

IV. RECOMMENDATIONS:

Install a flashing light or some other signal showing a school zone.

Parents bring children to front of school instead of using Highway 45 as a drop-off

Install door locks that can be locked from the inside.

V. CONCLUSION:

This is a very resourceful principal. He has accomplished many things that go wanting in other schools. Due to the fact that he is retiring at the end of the school year, he would be a good advisor to other principals/superintendents in the County.

Place a flashing sign on Highway 45.

VI. RESPONSE REQUIRED:

Hamilton Elementary School Board

2003-2004 Glenn County Grand Jury
Final Report
Elk Creek High and Elementary School

I. PURPOSE:

To investigate school maintenance, review progress of the 2002-2003 Grand Jury recommendation for intruder prevention and other school operations.

II. BACKGROUND:

The Grand Jury interviewed the school Principal and found maintenance and safety issues that need attention.

III. FINDINGS:

This is a Small Necessary School due to its remote location. They have all the components of a Unified School District.

There is one custodian on campus.

There are four full or part-time bus drivers.

A newsletter is sent to every family each quarter with report cards. Student progress reports are sent every three weeks.

All classrooms have phones.

Advance Placement Classes have replaced the Gifted and Talented Education program.

Due to a decline in enrollment, the school may lose one teacher unless they can pay the salary from the reserve fund.

They do not have gang problems on campus but there is gang influence from other schools.

Attention Deficit Disorder (ADD) and Attention Deficit Hyperactive Disorder (ADHD) students are tutored in the classroom.

60% of the students will go from kindergarten through high school.

Fire drills are held once a month and they have two intrusion drills per year.

All doors lock from the inside.

There are Regional Occupation Program (ROP) classes on campus but no trade school referral program.

The Grindstone Indian Ranchiera has its own authority and has some student attendance problems.

Indian Casinos are an inducement to Native American students to complete their education so that they have employment preference at Indian Casinos.

Over 50% of the students are on a free/reduced breakfast/lunch program. This is a closed campus except for the Junior and seniors. Most students eat in the cafeteria.

The kitchen, bathrooms and grounds are very clean and well kept.

IV. RECOMMENDATIONS;

None

V. RESPONSE REQUIRED:

None

2003-2004 Glenn County Grand Jury
Final Report
CK Price Middle School

I. PURPOSE:

To investigate school maintenance, review progress of the 2002-2003 Grand Jury recommendation for intruder prevention and other school operations.

II. BACKGROUND:

The Grand Jury interviewed the school Principal and found maintenance and safety issues that need attention.

III. FINDINGS:

A Gifted and Talented Education Program (GATE) is available.

Budget cuts cost three positions; the librarian, the custodian, and the health clerk.

The Team Custodian concept is utilized for cleaning the classrooms and grounds.

A Bus Safety Drill is held. There are monthly fire drills and two intrusion drills per year.

A few of the rooms lock from the inside for intrusion protection.

There is a public address system and phones in each room.

Their Wish List is a work order that is completed and are reviewed each year when additional items are added.

There are computers in the classrooms and in the library. Students sign a contract stating the computers will be used for school work only.

A newsletter goes to the parents three times a year.

An automated phone system will notify the parents if their child was not in school.

There are three supervisors on the grounds in the morning and three at lunch and when the gym is open.

Some of the teachers have ADHD training. They have teachers meetings once a month.

There is a wrestling program for student in the third through eighth grade. Only students with a C or better grade can participate. Parents transport students to the matches.

The free/reduced breakfast/lunch program is available and food is prepared on campus.

IV. RECOMMENDATIONS:

Locks that can be locked from the inside of the rooms need to be put on all doors.

Paper towels are needed in the bathrooms.

The Team Custodian Concept does not appear to be working as the grounds and some rooms need cleaning.

V. RESPONSE REQUIRED:

C.K. Price School

2003-2004 Glenn County Grand Jury
Final Report
Orland High School

I. PURPOSE:

To investigate school maintenance, review progress of the 2002-2003 Grand Jury recommendation for intruder prevention and other school operations.

II. BACKGROUND:

Grand Jury members interviewed the school Principal and found maintenance and safety issues that need attention.

III. FINDINGS:

The school does not have a procedure to assist students who need medication during school hours.

The Attention Deficit Disorder (ADD) and Attention Deficit Hyperactivity Disorder (ADHD) program has two teachers. Students are tested for Basic Skill Enhancement.

All doors lock from the inside, this was completed from School Safety money.

Fire drills are held twice yearly.

Intrusion drills are held twice a year with a complete campus lock down.

There are intercoms and phones in all classrooms.

Communication with the parents is with the Trojan Gram that is mailed to the home address of the student monthly. It includes testing news and other information.

The Trojan Press is where the students get information about what is going on in school. Freshman Orientation is completed with the students being taken on a tour of the campus.

They are given a handbook that is review in the first period of class. This program does not appear to provide substantial and useful information.

50% of the students are eligible for free/reduced breakfast/lunch program. Few students take advantage of it.

This is an open campus.

There is no resource officer on campus. They have a good response from the Orland Police Department.

There are 8 students in the Advance Placement Program/CFS.

The Achievement Via Individual Activity (AVID) program has 40-45 students. This program is for the middle group of students. Of this group 91% go on to college.

There are 40 students in the independent study group.

Several students take Butte College classes at the college facility. Some of the students finish high school while taking their first year of college and are still eligible for high school activities.

There are a few students that take Chico State classes.

The Portfolio Project is a State requirement and starts in the freshman year. This program is used for scholarships, work experience, etc. Their Senior Project consists of Research, Product Knowledge and Oral Presentation. They are graded on each phase.

Any sign of gang behavior and the student is transferred to the Continuation School and is not allowed on campus.

The Continuation School is not on the High School campus.

Some restrooms do not provide toilet seat covers.

The kitchen is very clean.

The student curriculum schedules have errors in them.

The principal states there are no problems on campus but the school newspaper states that the Police have been called to the campus on several occasions. One member of our Grand Jury team walked freely around the campus with no identification showing and was not questioned about being there. Several adult people acknowledged him. (Intruder problem?)

IV. RECOMMENDATIONS:

- Provide for a Resource Officer on campus.
- Provide necessary personal products in the restrooms.
- Proof read curriculum for errors.
- Improve Freshman Orientation.
- Improve school security procedures.

V. RESPONSE REQUIRED:

- Orland High School
- Orland Superintendent of Schools

2003-2004 Glenn County Grand Jury
Final Report
Princeton Elementary and High School

I. PURPOSE:

To investigate school maintenance, review progress of the 2002-2003 Grand Jury recommendation for intruder prevention and other school operations.

II. BACKGROUND:

The Grand Jury interviewed the school Principal and found maintenance and safety issues that need attention.

III. FINDINGS:

This is a Necessary Small School due to its location.

A newsletter/progress report is sent to parents weekly for elementary students and every five weeks for high school students.

A Councilor from the County is available two days a week.

A free and reduced breakfast and lunch program is offered to all students K-12. Food is prepared on campus.

There are four bus drivers who both drive and maintain the buses.

One bus is kept out of service for emergency use.

There are two vans used for activities.

Each bus has a camera.

There is one custodian and one grounds keeper for both schools.

Classroom doors do not lock from the inside. They have requested bids to replace locks.

Fire drills are held monthly.

Intruder drills are held twice a year.

All classrooms have intercom system.

Attention Deficit Disorder (ADD) students are mainstreamed with one-on-one tutoring.

The Advanced Placement Program and the California Scholastic Federation Program (CSF) are combined. There is no money or a Gifted and Talented Education (GATE) program.

60-70% of the students attend summer school. There are incentives to attend summer school by putting the student's name in a drawing for each day of attendance.

Fund raisers include a rib feed, Carnita's at Christmas, selling See's Candy and cookie dough.

The Migrant Program supports the free breakfast/lunch program for the summer school.

IV. RECOMMENDATIONS:

Locks need to be installed for intruder protection.

V. RESPONSE REQUIRED:

Princeton Schools

2003-2004 Glenn County Grand Jury
Final Report
Hamilton High School

I. PURPOSE:

To investigate school maintenance, review progress of the 2002-2003 Grand Jury recommendation for intruder prevention and other school operations.

II BACKGROUND:

The Grand Jury interviewed the school principal and determined there were maintenance and safety issues that require attention.

III. FINDINGS:

The campus buildings are fairly old; the gym was built in 1951 and the newest classrooms were constructed in 1975.

The Library was built four years ago with extra capacity to provide space for future growth.

Graffiti is removed from the buildings immediately.

The Resource Officer from the Glenn County Sheriff's Department helps with gang contact.

There are five students in the Community Day School. These are students that have been expelled or referred by the Probation Department.

A newsletter is sent to the student's home address monthly.

The Principal and Vice-Principal try to make an appointment with each new freshman student after they have received their first progress report. They go to each home and explain the rules to the parents and student. If there is an older sibling, the progress of the student is also discussed. A little more than 3/4 of the parents accept the appointment and are glad to have them come to their home.

There is an Advance Placement Program, but no Gifted and Talented Education Program (GATE) due to funding.

The same State tests are given to all the students. 10% of the students have Special Ed classes. They are given in the regular classroom. About 5% of the students are Attention Deficit Disorder (ADD) and Attention Deficit Hyperactivity Disorder (ADHD).

All classrooms have computers. There is one computer for every two students.

The budget cuts did no effect the school due to the increase in enrollment.

This school has a waiting list of about 25 students that want to transfer to this school.

There is a priority system that determines who is admitted. Students that come from other schools can be directed to return if they do not do well.

There is a councilor and Career Councilor on campus. ROP students hold mock job interviews.

A required portfolio, which includes classes and activities from freshman through senior years is required for graduation, 60-70% of the students go to college. Their Senior class has 10 students that are taking Chico State classes for 1/2 day.

The campus has a custodian and 4 bus/maintenance people.

46% of the students are eligible for free/reduced breakfast/lunch program.

This school has an unusual time schedule. The students attend class for 100 minutes, have a 15-minute break, have classes for 100 minutes and have a lunch break. Afternoon is 100 minutes; break for 15 minutes and than another 100 minutes. This way they are able to get out of school every Friday at 12:30pm.

VI. RECOMMENDATIONS:

Install locks on doors that will lock from the inside to prevent intrusion.

V. RESPONSE REQUIRED:

Hamilton High School

2003-2004 GLENN COUNTY GRAND JURY
FINAL REPORT
GLENN COUNTY SUPERINTENDENT OF SCHOOLS

I. PURPOSE:

To investigate school maintenance and review progress of the 2002-2003 Grand Jury recommendation for intruder prevention and other school operations.
To determine the authority of the Superintendent.

II. BACKGROUND:

The Grand Jury interviewed the Superintendent of School to relay information from investigations of area schools.

III. FINDINGS:

The Glenn County Superintendent of Schools is in charge of the Drug Court School for Juvenile Hall students, Head Start, Continuation Schools, Senior Nutrition Program and the Home Study programs.

Every school district has its own school board, superintendent and principal.

The County Business Office maintains records for all students except Orland and Willows Districts.

There are private schools in the County, but not under the purview of the County Superintendent of Schools.

The California State Constitution requires the county to have a County Superintendent of Schools.

The Aid to Families with Dependant Children (AFDC) funds finance 100% of the lunch and breakfast program.

The Districts have been losing students due to lower enrollment and inter-district transfers. Willows district lost approximately 250-300 students when an ethnic group left the area.

At the present time, Lake and Plaza Districts student body is made up of approximately 50% from outside its district.

Approximately 30% of the Orland High School District students attend Hamilton High School.

There are two schools in the County that have not met state testing standards.

There is a drug program at CK Price and Orland High School where an officer is on campus for tutoring.

One of the standard tests helps to identify students that need extra help. The Standard method identifies what each grade level needs to teach.

Each test is only part of the standard; it also includes everything in the classroom including attendance.

The County Superintendent has no control over maintenance at the individual schools.

All school funds are kept in the County Treasury and are drawn on as needed. It is a flow through account and the County uses the income from the float.

Grants are available and each school to applies for them. Some schools use this service and others do not. There is a grant writer in the County Office.

The school budget is \$40,000,000 for this year, 2003-2004.

The State Budget consists of 50% for schools and 50% for everything else, such

as fire and police departments.

IV. CONCLUSIONS:

All schools districts will need the help of volunteers and fund raising projects.

The current Superintendent is enthusiastic about her job and looks forward to new challenges.

V. RECOMMENDATIONS:

Encourage all schools to use the grant writer and apply for all grants available.

VI. RESPONSE REQUIRED:

Glenn County Superintendent of Schools

2003-2004 GLENN COUNTY GRAND JURY
FINAL REPORT
SENIOR NUTRITION CENTER

I. PURPOSE:

To investigate the operation of the Senior Nutrition program in Glenn County.

II. BACKGROUND:

The Grand Jury interviewed the Coordinator for Glenn and Colusa Counties and the Co-Coordinator for the Orland branch.

III. FINDINGS:

There are two nutrition sites in Glenn County and five in Colusa County. Glenn County sites are located in Orland and Willows. Colusa County sites are located in Colusa, Stonyford, Maxwell, Williams, and Arbuckle.

Willows and Orland have congregate on site service five days a week. Stonyford and Maxwell are once a week, Colusa is four times a week, Arbuckle is twice a month and Williams is twice a week. There is no home delivery in Stonyford and Arbuckle.

Two hundred fifty meals are prepared for Glenn and Colusa congregate and home delivery, five days a week at the Orland location.

Funds are from USDA grants and Glenn County. Each year the Coordinator requests from the Board of Supervisors to supplement other income. Glenn County has always found some funds, but Colusa County has not contributed. Glenn County Board of Supervisors is supportive of the nutrition program. The Board has indicated there will be no funds available next year.

As of March 1st, the County Coordinator and Orland Coordinator will go to 32 hours per week from 40 hours due to budget cuts. There are four other staff members. All are part-time.

All meals are delivered by volunteers.

This program is a lifeline for many seniors, because they would not otherwise receive a nutritious meal.

Seniors are requested to make a reservation for lunch. This way the food can be prepared without waste.

The cost to prepare and deliver a meal is \$5.71. Each recipient is requested to donate \$2.50 per meal. The average donation is less than \$2.50 per meal and in Colusa County the donation is even less.

The Coordinator will be going to Colusa Casino to ask for donations.

Other programs available at the Center are legal services, mental health services, Passages, Human Resource Agency, Home health Care, etc. An individual is there that can put a senior in touch with any agency that is needed.

The Memory Lanes writing class through Butte College will be discontinued this year due to funding.

Willows has an ROP Arts and Crafts class. Other classes are aerobics, Ti Chi, health fair and other adult services.

Each year a Senior Health Fair is held. It has lots of services available to seniors and Care Givers are encouraged to attend.

A Spaghetti Feed and Auction is held each year as a fund raiser.

The Senior Nutrition Program and the Senior Center are two different entities. One does not receive funds from the other.

IV. CONCLUSIONS:

This program is a necessary program for the seniors in Glenn County. In some cases, a senior would not otherwise receive hot meals.

The cut in staffing may have an adverse effect on the program.

V. RECOMMENDATIONS:

This program should be kept in the County for the benefit of the senior citizens.

If at all possible Glenn County should continue to contribute to this program.

Colusa County should contribute to this fund for its seniors.

VI. RESPONSE REQUIRED:

Glenn County Board of Supervisors

2003-2004 Glenn County Grand Jury Final Report

Willows Superintendent of Schools

I. PURPOSE:

To investigate school maintenance, review progress of the 2002-2003 Grand Jury recommendation for intruder prevention and other school operations.

II. BACKGROUND:

The Grand Jury visited county schools and found maintenance and safety issues that require attention.

III. FINDINGS:

The Superintendent indicated that all doors at all of the schools will have the Door Block.

With the budget cuts, they do not foresee any loss of staff.

There is one grounds keeper for all schools. If help is needed, maintenance staff from the other schools are utilized.

The City of Willows Police Department provides a Resource Officer.

All of the buses have cameras in them for use in controlling behavior.

The schools have access to drug sniffing dogs that are used to conduct searches of the premises.

Resources available will be used to fix the bathrooms at the High School.

Freshman Orientation is conducted at the beginning of each school year.

The schools follow Policy Procedures; female teachers and staff are not allowed to wear shorts on campuses.

IV. CONCLUSIONS:

Install door locks on all doors to lock from inside for intruder protection.

Review maintenance procedures at the high school.

V. RECOMMENDATIONS:

Follow up for the installation of locks on all doors.

Follow up for maintenance at the high school.

VI. RESPONSE REQUIRED:

Willows Superintendent of Schools

2003-2004 Glenn County Grand Jury Final Report

Orland Library

I. PURPOSE:

To investigate what the Library is doing to serve the community.

II. BACKGROUND:

The Library was built in 1970. Prior to 1970, the library was located in the Carnegie Community Center.

III. FINDINGS:

The library receives funding from the County and the city. Last year funds were cut by \$20,000 from the County. The City did not cut their funds.

Funding is always a concern; monetary donations are cheerfully accepted and they accept donations of books in good condition.

The library has fundraisers to help defray the cost of operations. Friends of the Library are going to have one in March and another one in the fall. Last year they received \$1,000.

The library has four full-time and three part-time employees. They are open 37 hours a week, which includes two evenings. Volunteers come in on a regular basis.

The library has five computers with Internet access and has available programs for the public and some computer classes for Lake School.

There is a children's Librarian with good programs and support. They also have a family literacy program.

The library is obtaining safety ladders with wheels to be able to reach the top shelves; they are in the process of relocating shelves and installing larger signs to make it easier to access information.

At Carnegie Community Center the Recreation Department has programs for children.

IV. CONCLUSIONS:

The staff at Orland Library is doing a good job.

V. RECOMMENDATIONS:

None

VI. RESPONSE REQUIRED:

None

2003-2004 Glenn County Grand Jury Final Report
Tehama and Glenn County Methamphetamine Enforcement Team
(TAGMET)

I. PURPOSE:

To determine level of coordination and funding activities between Glenn and Tehama County TAGMET officials.

II. BACKGROUND:

The TAGMET was established as an inter-county organization headed by a Special Agent Supervisor from the California Bureau of Narcotics Enforcement. The overall TAGMET activities are governed by a committee composed of police and elected officials from the State and Counties. Local, State and adjacent County activities are coordinated thorough the committee. Glenn County provides some funding and two agents to TAGMET. Working relationships between involved entities is reported as “excellent.”

III. FINDINGS:

“Buy” and information purchase funds have been drastically cut due to State Budget problems.

Overtime has been cut for supervisors leading to some unsupervised field activities.

Methamphetamine (Meth) manufacturing is currently the biggest inter-county problem drug. Large scale operations have been discovered in both Counties. Indiscriminate and illegal meth lab chemical disposal has led to the poisoning of surface and ground waters in both Counties.

Marijuana production is a nearly equal problem including “medical marijuana” growers who grow more that their allotted quantity of plants. The modern plant is so potent it can gross \$4,000 to \$5,000 per pound. Large-scale operations have been found on forestlands. With the recent forest fires in the South State, more marijuana plantations can be expected in Northern California starting in 2004. TAGMET officials are frequently finding marijuana and meth production are controlled by the same individuals. Because chemical sales are tightly controlled in the United States, meth feed stock chemicals, freon, red phosphorus and crystal iodine, are being imported in bulk from Mexico. Ephedrine tablets, also used for meth production, are legal in Canada and are imported free.

Department of Justice officials are working with Mexican officials, but are finding drug production is not a priority item with officials of that nation.

The American Civil Liberties Union (ACLU) has successfully sued the California Highway Patrol (CHP) who was involved in highly successful Interstate 5 interdiction activities. The parties have agreed to a two-year moratorium during which the ACLU is assisting CHP staff in retraining their officers to interdict drug mules without profiling. Until the retraining is completed, the I-5 corridor is “wide open” to drug activities although arrests for probable cause are still permitted during routine traffic stops.

IV. CONCLUSIONS:

Funding shortages and two-year delay in drug interdictions have seriously

hampered TAGMET effectiveness. The resulting proliferation of drug types and quantities can be expected to negatively affect the health of the County residents in the future, leading to greater public health and law enforcement expenditures.

V. RECOMMENDATIONS:

The Board of Supervisors needs to contact California State Legislators and impress upon them the need for more TAGMET funding and completion of CHP retraining well before the end of the two-year moratorium.

VI. RESPONSE REQUIRED:

Glenn County Board of Supervisors

2003-2004 Glenn County Grand Jury Final Report

Capay Fire District

I. PURPOSE:

The Grand Jury visited the Capay Fire Protection District to review their operation. The Capay Fire District was not reviewed by the previous Grand Jury.

II. BACKGROUND:

Capay Fire station is located in Capay District just north of the Capay School in Tehama County. It has been annexed for five years with Glenn County and provides fire protection for a portion of northeastern Glenn County. They also receive a portion of the tax base.

III FINDINGS:

The District has a Board of Directors that pays bills and manages the budget. The District averages about 80+ calls for service annually, with a large majority being for medical assistance. There are four Emergency Technicians (EMT's) in the District and 23 volunteers; they have a very good attendance at their meetings. They have one rescue truck, two pumpers, and two tankers. They have constructed a water Tanker and are continuously updating their equipment. They received a new set of Jaws of Life from Emergency Service Foundation (ESF).

For insurance purposes they receive an Insurance Services Office (ISO) rating of 8, and they are working hard at keeping this rate to keep community insurance rates low.

They are working on a training schedule to be in compliance with SB1207. The California Division of Forestry (CDF) and Orland Fire Department assist them. They have a back up repeater tower. In case of black outs, they can still dispatch and communicate with themselves on site.

The District has a new garage for trucks and equipment. They remodeled the old station to include a meeting room, kitchen, and offices.

They are working at getting another EMT vehicle.

III. CONCLUSIONS:

The fire chief is doing an excellent job and should be commended for being current with updates, planning, and working with other entities to be better prepared for any emergency.

IV. RECOMMENDATIONS:

None

V. RESPONSE REQUIRED:

None

2003-2004 Glenn County Grand Jury Final Report

Office of Emergency Services

I. PURPOSE:

The grand Jury visited the Office of Emergency Services to review their functions.

II. BACKGROUND:

The Glenn County Emergency Services Department head is Sheriff Shadley. Lt. McLeod is his assistant and Deputy Sgt. Ed Anderson serves as the emergency service coordinator. Lt. McLeod noted that these three had specific Sheriff's Department assignments and emergency service duties were alternate assignments. Sgt. Anderson, for example, was the County boating deputy, a member of the search and rescue team, the resident Elk Creek deputy and conducted regular patrol duties. This deputy is also is the department "scrounger" with authority to locate and purchase various surplus state and federal items of use to the Department. It costs the County about \$60,000.00 annually in salary and equipment to field one deputy.

III. FINDINGS:

Finance for emergency services are minimal - \$17,812. from the State and \$6,250 from the County for a total this year of \$24,070. The funds are not for salaries but for equipment and supplies.

Floods are the greatest potential hazard for Glenn County, primarily in the Hamilton City area. Sheriff Shadley also noted that Willows can be isolated during times of severe flooding with I-5 blocked in both directions and Hwy 162 impassable. It appears there may not be adequate maintenance of the Sacramento River Levees, but they did have disaster plans for a levee break. He did not feel a leak at Shasta Dam would be an issue, but believed an Oroville Dam failure could be a threat to eastern Glenn County. Loss of one if the Bureau of Reclamation Dams of Stony Creek would not be a threat because Black Butte Reservoir water level is deliberately held low to contain flood flows from upstream dams. Other emergencies potentially affecting the County and its residents are considered significantly less in scope than flooding and HAZMAT problems. Fires in the Pacific West Coast Range are a problem but CDF has the responsibility there and grain land fires are usually quickly extinguished by the nearest Rural Fire Department. Earthquakes were a potential hazard, but considered remote. The second concern for the County, following floods is HAZMAT spills or worse, chemical fires. Planning to implementation would be a problem at the moment due to the lack of personnel and equipment. He also did not feel the present HAZMAT implementation plan is adequate. It is being revised and must be updated and submitted no later than October 2004. The county does not have adequate HAZMAT clothing. Self-contained breathing apparatus is available, but is only adequate for 15 minutes use without recharge. Homeland Security grants come with equipment and pharmaceutical lists. Pharmaceutical stockage hasn't been completely analyzed yet. Temperature sensitive storage might be required. Records would need to be kept and expired pharmaceuticals removed and replaced.

There are no commercial HAZMAT companies in the County and the nearest

firms are in Redding and Sacramento. Because it would be too costly for a small county to have its own HAZMAT team and equipment sufficient to handle spills along I-5 or the railroad, training has been oriented toward containment until a commercial firm can be obtained to affect the required cleanup. In this area, a chemical fire is their main concern.

Lt. McLeod noted that the Willows Sheriff's Office is the County's emergency nerve center with an alternate room in the Orland County building. A room at Holly Sugar Plant in Hamilton City has been donated for use by the department to provide space for deputies to prepare reports and conduct interviews.

The new jail had been short of funds at the time of construction and the designed 400kw emergency generator had been downsized to a 150kw generator which Lt. McLeod said was inadequate when PG&E service failed. The department is in the process of obtaining and installing (with County personnel) a new 400kw generator which will greatly enhance the emergency services capability for the Sheriff's Department and adjacent jail complex.

IV. CONCLUSIONS:

The Emergency Services Department is well managed.

V. RECOMMENDATIONS:

Obtain adequate HAZMAT clothing for emergency staff.

VI. RESPONSE REQUIRED:

Glenn County Board of Supervisors

2003-2004 Glenn County Grand Jury
Jane Hahn Juvenile Hall

I. PURPOSE:

Pursuant to California Penal Code 919(b) the Grand Jury investigated the condition and management of Jane Hahn Juvenile Hall.

II. BACKGROUND:

The Grand Jury met at the Glenn County Juvenile Detention Facility, located at 306 North Villa Avenue, Willows, on February 19, 2004.

The Glenn County Probation Department is responsible for the operation of the juvenile hall, which has two regular staff members and one supervisor. The reconstruction of the facility was completed in January 2004. The facility can house 22 juveniles.

III. FINDINGS:

The Camera surveillance system is limited. Additional cameras have been ordered and will be installed in the future. A lock to the overhead maintenance area was missing.

IV. RECOMMENDATIONS:

Surveillance equipment should be updated as soon as possible. Secure and install lock on access door to overhead maintenance area. Complete landscaping of outside exercise area to screen viewing from outside of the juvenile exercise area.

V. CONCLUSIONS:

The Juvenile Hall facility is well managed.

VI. RESPONSE:

Probation Department

2003-2004 Glenn County Grand Jury County Jail

1. PURPOSE:

Under California penal Code 919(b) the Glenn County Grand Jury is required to perform the Following task: "The Grand Jury shall inquire into the condition and management of the public prison within the county."

11. BACKGROUND:

The Grand Jury met at the Glenn County Adult Detention Facility, also known as the Glenn County Jail located at 141 Lassen Street, Willows, on October 16, 2003. Employees of the jail explained the various areas and functions of the facility, personnel required for each shift, and answered questions posed by the Grand Jury members during the tour.

111. FINDINGS:

The jail staff is composed of four first line supervisors, 18 front line staff, one supervisor, two civilian kitchen staff and has a medical contract for eight hours per day, five days per week. Emergency medical cases are treated at Glenn Medical Center. The interior was found to be clean with sufficient lighting. The facility can house a total of 149 inmates, with a maximum of 40 inmates per pod (area). The kitchen staff serves three nutritionally balanced meals per day with special menus for health purposes, i.e. a diabetic menu. The kitchen also prepares the evening meals for the Jane Hahn Juvenile Facility. The cleanliness of the kitchen was remarkable. Jail occupants can be either weekend inmates or full time prisoners who can earn time off their sentence for good behavior and by serving on work details. One day of good behavior and one day of work equals two days off a six-day sentence.

IV. CONCLUSIONS:

The overall condition and maintenance of the Jail was excellent. One concern is the minimum level of staffing at jail.

V. RECOMMENDATIONS:

Recommend that present staffing levels not be reduced any further and that staffing be increased as funding allows.

VI. RESPONSES REQUIRED:

None

2003-2004 Glenn County Grand Jury Final Report Kanawha Fire District

I. PURPOSE:

The grand Jury visited the Kanawha Fire Districts to determine how they were functioning. The department has not been vested.

II BACKGROUND:

The Kanawha Fire Department is located on Highway 162, ten miles west of Willows. The department covers 128,000 acres and approximately 200 square miles. The department has a five member governing board. The department is composed of a chief, three captains, and twenty active volunteers. The budget for fiscal year 2002-2003 was \$25,000.00 -25,500.00. The department averages fifty calls for service of which 40% were for medical aid. The department responded to sixty wildfires in 2002- 2003. The department has ten vehicles.

III FINDINGS:

The vehicles and equipment are very well maintained.
The department has on-going problems with pagers.

IV. CONCLUSIONS:

The Department seems to be well run with adequate volunteers.

V. RECOMMENDATIONS:

Recommend updating pagers when funding becomes available.

VI. RESPONSES REQUIRED:

None

2003-2004 Glenn County Grand Jury Final Report

Airport Security

I. PURPOSE:

Assess the current state of security at the Glenn County Airports.

II. BACKGROUND:

Due to current security concerns surrounding “Airports,” we reviewed the security at Glenn County’s two airports.

III. FINDINGS:

Orland Airport (Haigh Field):

There is no security at the airport; the airport has no fencing for the perimeter and no on site security personnel. During the day there is a part-time airport attendant who is familiar with who should have access and would challenge “unknown” people. At night there are Sheriff patrols on a time available basis, if the Sheriff Deputy is busy with calls he doesn’t have time to check the airport. The aircraft housed at this airport are not equipped to dispense spray materials.

Willows Glenn Airport:

There is no security at the airport; the airport has very little perimeter fencing and no on site security personnel. During the day there is a part-time airport attendant who would challenge “unknown” people. This airport has commercial enterprises in operation during the day. At night there are Sheriff patrols on a time available basis, if the Sheriff Deputy is busy with calls he doesn’t have time to check the airport. The Willows Police Department also patrols the airport on a time available basis. Agricultural spray aircraft operate from this airport.

IV. CONCLUSIONS:

The Glenn County airports have inadequate perimeter security, both for aircraft and unauthorized personnel on airport property.

V. RECOMMENDATIONS:

The Public Works department should undertake a study to determine the costs to fence the airport property and provide keyless access points for authorized personnel. The Public Works department should look into Federal and State Grants to provide money for perimeter fencing. The County Board of Supervisors should provide for the matching funds to install the perimeter fencing.

VI. RESPONSE REQUIRED:

Board of Supervisors
Department of Public Works

2003-2004 Glenn County Grand Jury Final Report

Public Works

I. PURPOSE:

To understand the relationship between the County Public Works Department (PWD) and the County Finance Department. To determine if the PWD was satisfied with the way the Finance Department was paying the PWD bills, if the service was cost effective for the PWD and determine if Finance services could be improved.

II. BACKGROUND:

The PWD is responsible for county, solid waste, drainage, vehicle center, bus and subsidized taxi service and other functions. At one time, Public Works and Planning were combined, as the Board of Supervisor tried to reorganize the departments, to be more efficient. The combined Departments did not work out and Planning moved out of the PWD. Most PWD functions are State funded and their budget is not affected by the General Fund.

III. FINDINGS:

The PWD Director seems satisfied with the working relationship between the two entities. PWD handles most of their accounting, internally, to meet certain State requirements. The Finance Department does the bill paying. By working together, there is some duplication, but it provides reasonable checks and balances needed for acceptable cost accounting procedures. The Grand Jury was concerned the PWD was moving the taxi service from its downtown location to the PWD would make ticket purchasing very inconvenient. The Public Works director explained that three years previous the taxi service was at the PWD office but relocated downtown to make room for the Planning Department. Now that Planning has moved there is more room at PWD and it saves money to move the service back to PWD. The Public Works director will try to secure a more convenient location, perhaps City Hall, to sell taxi tickets.

IV. CONCLUSIONS:

The Public Works Department interaction with the Finance Department is excellent. The taxi service would be improved if a more convenient location could be found for the sale of tickets.

V. RECOMMENDATIONS:

The Public Works Direction should try to secure a location for the sale of taxi tickets. They could be sold at other County offices in town or perhaps the Willows City Hall. They are sold at City Hall in Orland.

VI. RESPONSE REQUIRED:

Public Works Department

2003-2004 Glenn County Grand Jury Final Report

Glenn County Solid Waste Facility (Land Fill) Expansion

I. PURPOSE:

To review County plans for land fill site expansion and assure adequate present and future capacity.

Assure environmental issues are properly analyzed and resolved to the satisfaction of all oversight entities.

II. BACKGROUND:

Glenn County leased 193 acres in July 1971 for operation of the Glenn County landfill. It is located approximately 5 miles west of the community of Artois and Interstate Highway 5. It has been in continuous operation since operations commenced in 1972 under the auspices of the Glenn County Public Works department. It is a Class III facility accepting non-hazardous waste. In 2003 it received an average of 63 tons of refuse daily with a permitted peak daily tonnage of 100 tons. To date, approximately 87 acres have been used.

Present plans, when monies become available, are to purchase the existing 193 acres and an additional 500 foot buffer strip around the site. The additional purchase would enlarge the site by an additional 156 acres for a total size of 349 acres.

Included with the property expansion would be plans to increase the height of the existing landfill (Phase A) and line an expansion area (Phase B) with cells. Peak daily tonnage would increase to 280 peak tons per day and increase total landfill capacity from 1,200,000 tons to 8,900,000 tons.

III. FINDINGS:

The Public Works Department is well along with landfill expansion planning. A draft Environmental Report (EIR) for the expansion has been completed and was under review in the fall of 2003.

No significant areas of controversy have been identified by the public entities receiving a Notice of Preparation of the EIR.

The California Regional Water Quality Control Board in Redding has concerns over leachates and has requested the Glenn County Department of Public Works prepare plans to assure leachate does not escape the landfill boundary.

Gas releases have been noted in recent testing.

With the tight fiscal budget, monies are not available to purchase the 349 acres.

Without the proposed project, the existing landfill has a life of approximately 20 years. The proposed extension would provide space until at least year 2040.

IV. CONCLUSIONS:

The County landfill expansion plan appears adequate for immediate future needs and the Public Works staff should continue with the project as proposed. The draft EIR lists several items of concern that are of minor significance, but these do not appear to be barriers to the project as a whole. The California Regional Water Quality Control Board has also expressed concerns over leachate and gaseous vapors emanating from the site. However, with the proposed expansion and other measures under consideration, these appear readily manageable.

County staff should determine if grants are available to assist in land purchase and development of the Glenn County Landfill Expansion. Engineering solutions should be found to ensure any future leachates are kept within landfill boundaries. Gas releases should continue to be monitored and if they increase beyond permissible levels, collected and flared or otherwise disposed of.

V. RECOMMENDATIONS:

The Glenn County Public Works Department should continue with the proposal as outlined and resolve any environmental issues raised by State and Federal regulators. The Department of Public Works staff and Board of Supervisors should explore the potential for alternative means of financing land purchases, as for example, State, or Federal grants.

VI. RESPONSE REQUIRED:

Glenn county Department of Public Works

2003-2004 Glenn County Grand Jury Final Report Provident Irrigation District (PID)

I. PURPOSE:

Members of the Glenn and Colusa County Grand Juries met with the PID manager to review administrative, operations and inter-agency activities as it related to environmental issues and future water and electricity uses and needs.

II. BACKGROUND:

The PID service area comprises some 16,000 acres in Glenn and Colusa Counties, headquartered in Willows. Its main pumping plant is at Sidds Landing, jointly owned with another irrigation district. The pumping plant was completed in 1999 and meets all current environmental rules as it pertains to the Sacramento River Fishery. The facility was paid for by District funding and by grants from Department of Interior, Fish and Game and Metropolitan Water District. It replaces an older, unscreened PID pump no longer in use. The District also pumps reuse water from the Colusa Basin drain. The annual river water supply is 54,000 acre feet. All water sources are measured by propeller meters. District lands are primarily sandy-clay with rice being the primary crop. There are 125 landowners who pay \$40.00 per farmed acre for their water. The PID has a 2004 budget of \$868,000 with a reserve fund of \$1,300,000 invested primarily in CD's.

III. FINDINGS:

District management takes an active role in Northern California water politics and are well versed on environmental, water supply and electrical power needs as to their effect on current and future District operations. The PID with 13 other water entities in Northern and Southern California are negotiating future power supplies to augment existing Western Area Power Administration (WAPA) supplies.

The Personnel Policies and Procedures Manual, Safety Manual and District SOP appear current. The District does not utilize an Emergency Procedures Manual per se. One should be prepared and all hands thoroughly trained in its use and have a personal copy. Further, PID safety operations are incorporated with an adjacent District with employees holding semi-annual joint safety meetings. They have a common radio communications system and work together during emergencies. An Emergency Procedures Manual should be common between the two entities with employees trained together in its use.

The District operations are in two counties, but their phone number is only listed in the Glenn County phone directory. It should also be listed in the Colusa County directory.

Due to environmental requirements for chemical use by farmers, District management anticipates an increased water need as new cultural farming practices replace conventional farming techniques.

IV. CONCLUSIONS:

The PID is exceptionally well managed with adequate present and near future water supplies. Negotiations underway with WAPA and secondary electrical energy suppliers will increase electrical power supplies. An adequate financial reserve is maintained for emergencies.

V. RECOMMENDATIONS:

The District should list its phone number in both Glenn and Colusa County directories.

A clearly defined Emergency Procedures Manual should be prepared, delineating chain of command, phone numbers and addresses of various emergency facilities in both counties. A designated employee should be charged with keeping it current.

VI. RESPONSE REQUIRED:

Provident Irrigation District Board of Directors

2003-2004 Glenn County Grand Jury Final Report Princeton-Codora-Glenn Irrigation District (PCGID)

I. PURPOSE:

Members of the Glenn County and Colusa County Grand Juries met with the manager of the Princeton-Codora-Glenn Irrigation District (PCGID) to review administrative, operational and inter-agency activities as it related to environmental issues and future water and electricity uses and needs.

II. BACKGROUND:

The PCGID comprises some 12,000 acres of land in Glenn and Colusa Counties headquartered in Princeton. The main canal parallels Highway 45 and receives its water supply at Sidds Landing where water is pumped from the Sacramento River. The District serves lands north of Sidds Landing thorough a water exchange arrangement with the Glenn-Colusa Irrigation District. The Sidds Landing facility is a new plant completed in 1999 that meets current environmental needs to protect the river fishery. The facility was paid for by District funding and by grants from Department of Interior, Fish and Game and Metropolitan Water District. It replaces three older, unscreened pumps no longer in use. District soils are predominantly class one with the primary crop being rice. There are 124 landowners utilizing 52,800 acre-feet base supply, and 15,000 acre-feet form Federal contracts. The District also owns wells that can be used to augment surface supplies. The manager supervises the operations of a second district and his time and salary are split 50-50. PCGID has a secretary, two full-time employees and one part time employee. The 2004 budget is \$960,000. A reserve fund of \$1,055,000 is invested in CD's.

III. FINDINGS:

The Board of Director and the Manager take an active role in State, Northern California, and local water entities. This provides them with excellent training and provides knowledge from which future decisions can be made in behalf of the District. Further, PCGID has joined a consortium of other water users to obtain Western Area Power Administration (WAPA) electricity for their pumping plants and other uses. A reasonably priced secondary source of electrical energy is now being sought by the consortium. Coordination between all entities is considered "excellent".

The Personnel Policies and Procedures Manual, Safety Manual and SOP appear current. The District does not utilize an Emergency Procedures Manual per se. One should be prepared and all hands should be thoroughly trained in its use and have a copy near their work stations.

The District operations are in two Counties, but their phone number is only listed in the Colusa County phone directory. It should also be listed in the Glenn county directory.

IV. CONCLUSIONS:

The PCGID is exceptionally well managed with adequate present and near future water supplies. Negotiations are underway to provide a supplemental electric power contract.

An adequate financial reserve is maintained for emergencies. Inter-agency coordination with other water entities, Fish and Wildlife Service and

environmental entities is satisfactory.

V. RECOMMENDATIONS:

The District should list its phone number in both Glenn and Colusa County directories.

An Emergency Procedures Manual should be prepared, clearly delineating chain of command, phone numbers and locations of various emergency facilities in both Counties. A designated employee should be charged with keeping it current.

District management should obtain a copy of OSHA standards for handicap access requirements and assure their facilities are in compliance.

VI. RESPONSE REQUIRED:

Princeton-Codora-Glenn Irrigations District Board of Directors

2003-2004 Glenn County Grand Jury Final Report

“Site 48”

I. PURPOSE:

To review the site to determine its highest and best use.

II. BACKGROUND:

Site 48 is a 28-acre parcel that includes an old gravel borrow area approximately two and one-half miles northeast of Willows. There is a permanent lake on the property, but the site has not been developed nor is there any planning money available to do so. Illegal dumping has become a problem, requiring the County maintenance staff to install a gate to discourage dumpers from entering. The site is subject to flooding.

III. FINDINGS:

The property is only utilized for fishing and frogging. There are no improvements or amenities, as for example, restrooms. No money is available in present or future County planning budgets to analyze and determine the highest and best use of the property, either as a park or for other public or private purposes.

The site needed cleaning at the time of visit. There was an engine block in the entryway. On the East Side of the property, two long abandoned cars on a Glenn Colusa Canal lateral had just recently been pushed from the lateral right-of-way into the County property. One of the vehicles is almost into the lake. Tire tracks at the scene led back to the Glenn Colusa Canal.

The lake has small islands on it, various water oriented birds, and small animals including beaver are present in the area. The western entry leads to a somewhat secluded area to the northwest of the property and adjacent to the Glenn Colusa Canal that could be developed for a small camping or recreation area.

IV. CONCLUSIONS:

In its present condition, minimal public use occurs and the balance of use, versus potential liability problems, does not appear to be cost effective.

V. RECOMMENDATIONS:

The Glenn County Board of Supervisors should review their goals for the site and obtain a recommendation through an independent study or staff review to determine if the property is needed as a park, and if not, it should be made available for other public uses or sold to deter “maintenance and liability costs”. Vehicles and parts should be removed.

VI. RESPONSE REQUIRED:

Glenn County Board of Supervisors

2003-2004 Glenn County Grand Jury Final Report

William B. Ide Monument and Monroeville Cemetery

I. PURPOSE:

To review maintenance levels and determine hazards or potential dangers to the visiting public.

II. BACKGROUND:

The monument is located on a 50' by 50' parcel adjacent to and east of Highway 45 approximately 3 miles north of Ord Bend. It notes the original Glenn County community of Monroeville was once located nearby and William B. Ide; a pioneer California settler is buried in the Monroeville Cemetery. A gravel road lies on both sides of the monument and leads via a 20' easement to the 0.37 acre cemetery site, approximately ¼ mile to the east. The cemetery has been the subject of recent archeological studies. The original gravestones were removed, the cemetery site regraded and graveled, then the burial plots were located and the original or new concrete headstones were replaced with what information could be recovered from public records. Maintenance requirements are minimal and a local Girl Scout troop tends the site. Not all plots are filled however new burials are not permitted.

III. FINDINGS:

The Ide monument is aged but in satisfactory condition. The cemetery grounds are beautifully kept, surrounded by fencing with no weeds present. A 125' by 70' graveled area west of the cemetery provides access from the undeveloped 125' by 70' parking area on an unused railroad right of way.

The underlying owner of the 20' easement constructed a house adjacent to it in 2003 and has a farmyard on the opposite side of the easement. Loose barnyard animals were adjacent to the roadway.

The parking area has not been completed but present visitor usage is nil and a vehicle can turn around and exit the area with ease.

IV. CONCLUSIONS:

Cemetery maintenance by county and volunteer member of the community is adequate.

V. RECOMMENDATIONS:

Should the historic site become more popular, the parking lot should be completed and a "Caution 5mph" sign should be placed on the approach to the farmyard.

VI. RESPONSE REQUIRED:

Glenn County Public Works

2003-2004 Glenn County Grand Jury Final Report

Walker Creek Park

I. PURPOSE:

To review park conditions and use.

II. BACKGROUND:

This 7-acre location has undeveloped meadowland and eucalyptus tree woodlands providing a pleasant and serene surrounding. The site is adjacent to Highway 99W three miles north of Willows and a short distance from the Cal Trans I-5 rest stop to the west. The latter facility meets current public needs for travel rest facilities and overnight stays. There are no electricity, water or sewage facilities for Walker Creek Park. Development plans were apparently discontinued following construction of I-5 and its rest stop. Developing Walker Creek Park now would duplicate State facilities and be of dubious value with few, if any, visitors while retaining intensive care and maintenance costs.

III. FINDINGS:

There are neither funds nor plans to develop or maintain the site as a Public Park or rest stop.

An onsite visit showed trash dumped on the grounds requiring removal by County staff.

Eucalyptus trees, unless constantly and intensively maintained are a fire hazard. The grasslands are also fire prone, a potential liability problem if developed for public use.

Demand for a park at this location appears minimal and travel needs are met by the nearby I-5 rest stop.

IV. CONCLUSIONS:

The site is not used, or minimally used by overnigheters and is a maintenance problem.

V. RECOMMENDATIONS:

The site should be fenced to keep trash dumpers off the property.

The Glenn County Board of Supervisors should review their goals for the site and obtain a recommendation thorough an independent study or staff review to determine if the property is required as a park, and if not, it should be delisted and made available for other public uses or sold to deter maintenance and liability costs.

VI. RESPONSE REQUIRED:

Glenn County Board of Supervisors

2003-2004 Glenn County Grand Jury Final Report

Site 21 Park

I. PURPOSE:

To determine if the park is properly maintained and provides a satisfactory recreational experience for visitors.

II. BACKGROUND:

This recreation area consists of a trail to a Sacramento River sandbar. There are 47 acres in the site. The park is considered suitable for wildlife viewing and fishing. Access is from Highway 45 just north of the Colusa-Glenn County line. A paved road leads down the east side of the levee to the forest edge. An approximate ¼ mile foot trail leads thorough the brush and trees to a gravel bar at the rivers edge. The trail is cleared by a 15-man Valley View Forest Crew working for one or two days annually. It is patrolled by a California Fish and Game Warden. During periods of high winter river flows, the site is inaccessible.

III. FINDINGS:

There is insufficient parking at the end of the paved entrance and has adequate space to turn vehicles around.

The site entrance is not clearly marked as a recreation area.

IV. CONCLUSIONS:

Because the site can be expected to flood each winter it is best retained in a “primitive” condition without park benches or other facilities normally considered to be necessary for a variety of park experiences. However, it provides an exceptional river experience for those who prefer solitude and enjoy the experience of native river bottom terrain. With these considerations, the park is well managed, and the annual trail clearing following flooding is adequate maintenance.

V. RECOMMENDATIONS:

A.) A small 4-6 car parking space and turn around should be provided at the east levee toe.

B.) A warning sign noting potential park hazards – for example, poisonous snakes, poison oak and a warning against swimming due to swift current and uncertain footings should be posted.

VI. RESPONSE REQUIRED:

Glenn County Public Works

2003-2004 Glenn County Grand Jury Final Report Orland Memorial Hall and Park

I. PURPOSE:

To review park maintenance standards, determine if there are safety hazards to the public, and determine if current ADA standards are being met.

II. BACKGROUND:

The park is located on the north side of the community of Orland. The Memorial Hall and grounds cover a 0.75 acre city block. The Hall's office area is rented for \$600 monthly and the Memorial Hall rent varies upwards to \$350 per day depending on the nature of the event. Refundable deposits for damage and cleaning fees are assessed. If alcohol is served, renters must hire security guards. The renters must also provide one million dollars liability insurance for their event. All monies received are retained on site for maintenance and facility enhancements.

A flagpole was recently installed south of the Memorial Building and a local garden society collaborated with maintenance staff on varieties for new trees planted to replace older, diseased trees that had been removed. Grass is watered by an underground sprinkler system.

III. FINDINGS:

Glenn County Parks and Grounds staff estimates \$32,000 is needed to bring the building up to the desired condition and standards. ADA facilities would be added at the same time.

Grounds maintenance is adequate, but there are few amenities for those individuals who wish to enjoy the park setting and are not using the Memorial building. Adjacent school grounds appear to be adsorbing these latter community needs.

IV. CONCLUSIONS:

Grounds maintenance and appearance are satisfactory.

V. RECOMMENDATIONS:

Ongoing plan for modernizing and upgrading the building, including assuring ADA standards are met, should continue.

VI. RESPONSE REQUIRED:

Glenn County Public Works

2003-2004 Glenn County Grand Jury Final Report Ord Bend Park and Boat Ramp

I. PURPOSE:

To review maintenance levels and determine any hazards or potential danger to the visiting recreationist.

II. BACKGROUND:

This rural 12-acre site was developed by a grant and the County agreed to operate it for a 20-year period. Maintenance is by a mix of County staff occasionally augmented by two jail inmates and Salt Creek crews. The facility has modern restrooms with full ADA compliance. The baseball diamond and other park areas have healthy grass and are well groomed. The boat ramp has a short channel to the Sacramento River that must be periodically cleaned. A \$3.00 launch fee is used solely for boat ramp and channel maintenance. Cash box theft has led to a surveillance camera being placed in a location that continuously views the cash box. A second light and surveillance camera will be installed south of the baseball diamond.

III. FINDINGS:

The facilities are modern, in ADA compliance, maintenance appears sufficient, and plans to provide surveillance and extra lighting now under construction should continue to minimize theft and vandalism problems.

The parking lot paving does not have potholes, but is in need of chip and sealing to preserve paving integrity. This work should be scheduled for the near future.

IV. CONCLUSIONS:

Maintenance is adequate subject to the need for resurfacing the parking lot.

Problems with vandalism and theft issues should be reduced with the new lighting and surveillance equipment being installed.

V. RECOMMENDATIONS:

Budget for and schedule a parking lot chip and seal project.

VI. RESPONSE REQUIRED:

Glenn county Public Works

Glenn County Board of Supervisors

2003-2004 Glenn County Grand Jury Final Report Memorial Hall Park, City of Willows

I. PURPOSE:

To review maintenance standards, and to both determine if there are public safety issues to resolve and if current ADA requirements are being met.

II. BACKGROUND:

The 0.75-acre park is located across the street and to the west of the city block where the Memorial building is located. The healthy appearing grass is watered by underground sprinklers and the trees are well maintained with no dead limbs nor other obvious hazards to the public. The park is ADA accessible, but there are no restroom or playground facilities on site. A local Eagle Scout candidate is prepared to install five park benches. The latter are needed to make the park more usable by local workers on breaks and to entice more use by members of the public.

III. FINDINGS:

Public safety and convenience would be enhanced by adding a sidewalk on the east park boundary.

More park facilities, including perhaps more than five park benches and children's play equipment would better attract visitors and provide a more relaxing atmosphere.

Restroom facilities are available only by crossing a street and using those in the nearby public buildings.

IV. CONCLUSIONS:

The park appears under utilized, but very well maintained.

V. RECOMMENDATIONS:

A study should be initiated to determine how best to maximize park use, then plan for and budget for the construction and/or addition of necessary facilities.

A sidewalk should be added along the east park boundary to enhance safety when entering or leaving a parked vehicle and to discourage pedestrians from walking in the street.

VI. RESPONSE REQUIRED:

Glenn County Public Works

2003-2004 Glenn County Grand Jury Final Report

Hamilton City Park

I. PURPOSE:

To review maintenance standards, determine safety hazards to the public, and determine if current ADA standards are met.

II. BACKGROUND:

The park covers a large city block in the near geographic center of the community of Hamilton City. Underground sprinklers maintain a good grass cover and the park has many large shade trees. Glenn County owns the park, but through a financial arrangement with Hamilton City Community Services District (HCCSD) the latter monitors activities, schedules events and both hires and oversees the activities of one maintenance worker. Glenn County provides the mower and technical maintenance, as for example, plumbing and electrical updates and installations. Some supplies such as grass seed and fertilizer are also provided by the County. The park is fenced on one side with sidewalks on two sides. There are wheelchair ramps at the street corners and paved paths lead from sidewalks to park facilities. Playground equipment is present and money permitting, more is planned. Four barbecue stands are available as are electrical outlets controlled by HCCSD staff via locked circuit breakers from inside the restroom building. A small paved basketball court is located on the parks' north boundary. A 50' diameter gazebo is being planned for future construction if grant money can be obtained.

III. FINDINGS:

The park is beautifully maintained with good grass cover irrigated by underground sprinklers. There is excessive mistletoe damage to some trees. ADA standards appear to be met. The planned gazebo would greatly increase park desirability and usage.

IV. CONCLUSIONS:

Maintenance is satisfactory, but mistletoe problems should be resolved to protect trees.

The gazebo planning and associated additional park facilities should be continued to completion.

Cooperation between HCCSD and Glenn County staff is exceptional and beneficial.

V. RECOMMENDATIONS:

Place a wire backstop between the basketball court and adjacent street to prevent children from chasing loose balls into and recovering them from the roadway.

VI. RESPONSE REQUIRED

Glenn County Public Works

2003-2004 Glenn County Grand Jury Final Report Butte City Boat Ramp

I. PURPOSE:

To review the level of maintenance and determine any hazards of potential danger to the visiting recreationist.

II. BACKGROUND:

The boat ramp is located on the opposite side of the levee from the Highway 162 road bend in Butte City. The site contains 2 acres, most of which is a paved parking lot leading to a boat ramp with a floating dock for boarding launched boats. There are portable toilet facilities on site. It is anticipated that the park will be closed annually for approximately five months during low water months due to channel silting. The channel must be periodically dredged. The main problem at the site has been thievery and vandalism to parked vehicles and trailers. The County maintenance staff is planning to install lighting and a surveillance camera. Valley View crews help clear the site after periods of river flooding. The County staff provided dock maintenance and weed spraying. The boat ramp was installed with a grant and the County agreed to maintain the facility for 20 years. Toilet pumping is contracted with a local firm.

III. FINDINGS:

The facility is aging well as it nears the end of the 20-year agreement. There has been some repair of the dock and the toilet facilities still have a few years life remaining in them.

Channel silting can be a problem in some years, but the sandbar seems to be clearing itself out and in a few years the problem may resolve itself as the river thread once again moves against the river bank at the boat ramp site.

IV. CONCLUSIONS:

The facility is properly maintained and is an excellent location to initiate a river boating recreational experience. Maintenance is adequate.

V. RECOMMENDATIONS:

The County maintenance personnel should continue with lighting and surveillance camera installation.

Planning and future budgeting should be continued for aged facilities replacement.

VI. RESPONSE REQUIRED:

Glenn County Public Works

2003-2004 Glenn County Grand Jury Final Report

Bayliss Library and Park

I. PURPOSE:

To review ongoing planning and development of this library site considered to be the only Carnegie Library built in a rural community.

II. BACKGROUND:

In November 2001, the library was designated by the California Department of Parks and Recreation as a Point of Historical Interest. The building is located on Glenn county Roads 39 and W, was constructed with a grant from the Carnegie Foundation and opened July 1917. It has been in continuous use as a library subsequently. So far as can be determined, it is the only Carnegie Library constructed in a totally rural location. There is a small acreage located behind the building suitable for development as a community park. A new well has been drilled and plans are to build a vehicle access from County Road W and construct a parking area. Playground equipment, park benches, and full ADA access is under consideration. The building interior has been partially refurbished but needs more cosmetic work.

III. FINDINGS:

Though the facility is in a remote location, there is an inordinate amount of local public interest in the library as shown by volunteers who have repaired the building and during a period when funding for a librarian was cut, volunteers who continued to operate the library. The location is a quiet rural area and a park would be a pleasant and most likely well used addition to the library grounds. Parking now is roadside on a 55 mph highway (Road 39) requiring some pedestrians crossing the highway. The parking facilities will provide a safer alternate parking area.

IV. CONCLUSIONS:

Planning for future use continues and appears appropriate for the site.
Maintenance is ongoing and should continue as scheduled.

V. RECOMMENDATIONS:

Assure future construction includes appropriate ADA requirements to meet the need of the handicapped.
Continue with a parking site to prevent crossing Road 39 on foot.

VI. RESPONSE REQUIRED:

Bayliss Library and Park
Glenn County Public Works Department

2003-2004 Glenn County Grand Jury Final Report

Hambright Creek Flooding

I. PURPOSE:

To determine the cause of flooding on Hambright Creek, and actions to prevent it.
To determine if storm drainages from subdivisions might be a contributing factor.
To determine if people were being allowed to build in areas subject to flooding.

II. BACKGROUND:

Hambright Creek drains a relatively small watershed in the foothills west of Orland. It is normally a dry streambed, but is subject to flash flooding. Most of the land along this creek has been under County jurisdiction until recently when the City of Orland extended its city limits to the edge of the stream in one area. Flooding on this creek has occurred on an infrequent basis over the years. More and more homes are being constructed near the normally dry stream in the area governed by Glenn County every year, and now a subdivision plan next to the stream has been approved by the City of Orland. The City already has storm drainage from one subdivision flowing into Hambright Creek between Old Highway 99 and the railroad, and the new subdivision will discharge storm drainage just upstream from Old Highway 99.

III. FINDINGS:

Because of the numerous small bridges owned by the county along this creek the County Road Department has used money it receives for flood protection, when available, to maintain the channel. In the past they have cleared brush and pushed gravel from the channel and onto the bank in an attempt to improve the channel capacity. Since the channel of this stream is on private property the County must contact all of the landowners for permission to enter the land to do the work. (Pushing gravel from the stream has ceased due to objections by California Department of Fish and Game.) New herbicides are being tried that should make the future work of controlling the growth of trees and shrubs in the channel more effective and less costly. The storm drain from the existing subdivision is designed in a way that prevents discharge into the stream when it is at flood stage, by using a flap gate at the discharge. The new subdivision will have a containment pond to receive flood flows, and if there is discharge from this pond it will be through a pipe with a flap gate into Hambright Creek. Engineering was required to assure that the new subdivision is out of the basin flood plain.

IV. CONCLUSIONS:

Both the County and the City have taken measures to prevent flooding along the stream for the foreseeable future.

IIV. RECOMMENDATIONS:

Since the creek property is privately owned, and as such the maintenance is the responsibility of the owners, a drainage district should be formed to maintain the channel. Furthermore because of the County's interest in the integrity of their bridge crossings on the creek they should supervise the maintenance of the channel for the district.

VI. RESPONSE REQUIRED:

Glenn County Board of Supervisors

2003-2004

GLENN COUNTY GRAND JURY

APPENDIX

2002-2003 RESPONSE REPORT

INFORMATION REGARDING RESPONSES

The legal requirements as contained in the California Penal Code, Section 933.05 are summarized as follows:

The responding entity or person must respond in one of two ways:

- (1) That you agree with the finding.
- (2) That you disagree wholly or partially with the finding. The response shall specify the part of the finding that is disputed and shall include an explanation of the reasons for the disagreement.

Recommendations by the Grand Jury require action. The responding entity or person must report action on all recommendations in one of four ways:

- (1) The recommendation has been implemented, with a summary of the implemented action.
- (2) The recommendation has not been implemented, but will be implemented in the near future, with a timeframe for implementation.
- (3) The recommendation requires further analysis. If an entity or person reports in this manner, the law requires a detailed explanation of the analysis or study and time frame not to exceed six months. In this event, the analysis or study must be submitted to the director of the agency being investigated.
- (4) The recommendation will not be implemented because it is not warranted or is not reasonable, with an explanation therefor.

If either a finding or recommendation deals with budgetary or personnel matters of a County department headed by an elected officer, both the elected officer and the Board of Supervisors shall respond if the Grand Jury so requests. The Board of Supervisors' response may be limited, while the response by the department head must address all aspects of the finding or recommendations.

Two working days prior to release of the Final Report, the Grand Jury will provide a copy of the portion of the report to all affected agencies or persons. **No officer, agency, department, or governing body of a public agency shall disclose the contents of the report prior to its public release.**

Section 933(c) of the Penal Code provides for two different response times.

- (1) Public Agency: The governing body of any public agency must respond within 90 days. The response must be addressed to the Presiding Judge of the Superior Court.
- (2) Elective Officer of Agency Head: All elected officers or heads of agencies who are required to respond must do so within 60 days to the Presiding Judge of the Superior Court, with an information copy provided to the Board of Supervisors.

2003-2004 Glenn County Grand Jury
Evaluation of Responses To
2002-2003 Glenn County Grand Jury Report

DEPARTMENT NAME: Glenn County Health Service

REPORT NUMBER: #03-01

RECOMMENDATION:

A process for a County wide vector abatement program with a long-term view in mind should be implemented.

RESPONSE:

We agree with this statement which is why Glenn county Health Services brought this issue before the Board of Supervisors twice on March 18, 1997 and again on October 15, 2002 with a follow-up presentation on December 3, 2002. The Board has been supportive of the concept of a countywide vector control district. The problem with expanding vector control services is lack of funding. There are no outside funding sources so the entire cost of forming a District would have to be supported by landowners within the district. Our rough estimate for the cost of district formation and operation was \$108 per residence.

2003-2004 GRAND JURY REVIEW:

The City, County Government Committee accepts the response.

2003-2004 Glenn County Grand Jury
Evaluation of Responses To
2002-2003 Glenn County Grand Jury Report

DEPARTMENT NAME: Mosquito and Vector Control

REPORT NUMBER: #03-01; #03-02; #03-03

RECOMMENDATION:

03-01: A process for a Countywide Vector abatement program with a long-term view in mind should be implemented.

03-02: The County should be prepared to expand the Mosquito Vector District to include the entire County.

03-03: An emergency plan should be in place to be initiated at the first indication of infection in the County.

RESPONSE:

From the Board of Supervisors.

03-01 The Board concurs with the response from the Health Department dated August 20, 2003.

03-02 The Board concurs with the response from the Health Department dated August 20, 2003. In addition the decision to expand the Mosquito Vector District to the entire County would need to be made by those living outside the area. Past and present Board members in the Orland Area have attempted to organize, to provide for Vector Abatement. There has been little or no success.

03-03 The Board concurs with the response from the Health Department dated August 20, 2003.

2003-2004 GRAND JURY REVIEW:

Response accepted.

2003-2004 Glenn County Grand Jury
Evaluation of Responses To
2002-2003 Glenn County Grand Jury Report

DEPARTMENT NAME: Glenn County Health Services

REPORT NUMBER: #03-02

RECOMMENDATION:

The County should be prepared to expand the Mosquito-Vector District to include the entire County.

RESPONSE:

We agree with this statement. The barrier to accomplishing this is the high cost of forming a district or expanding district boundaries.

2003-2004 GRAND JURY REVIEW:

The City, county Government Committee accepts the response.

2003-2004 Glenn County Grand Jury
Evaluation of Responses To
2002-2003 Glenn County Grand Jury Report

DEPARTMENT NAME: Glenn County Health Service

REPORT NUMBER: #03-03

RECOMMENDATION:

An emergency plan should be in place to be initiated at the first indication of infection in the County.

RESPONSE:

The Glenn County Mosquito and Vector Control District (which serves only the City of Willows) has prepared a Vector Response Plan, which they presented to the Board of Supervisors on October 15, 2002. The response plan outlines how the District could expand services to the entire county on an emergency basis. Steps that would have to be taken before this could happen are: 1) The District Board of Directors would have to approve providing emergency services outside of district boundaries; 2) Glenn County would have to enter into a "Hold harmless" agreement with the District; and 3) The Board of supervisors would have to find funding to pay for the expansion of services. The California Department of Health services has prepared a "Mosquito-borne Virus Surveillance and Response Plan" which implies that the State will be able to provide funding or direct services in the event of a public health emergency, however we have been advised that it is unlikely that there will be funding from the State for local vector control.

District staff has advised us that they can only provide the emergency support for a limited time. The emergency response capability of the District should not be considered a long-term solution to the problem of providing vector control for all of Glenn County.

2003-2004 GRAND JURY REVIEW:

The City, County Government Committee accepts the response.

2003-2004 Glenn County Grand Jury
Evaluation of Responses To
2002-2003 Glenn County Grand Jury Report

DEPARTMENT NAME: Glenn County Jail

REPORT: #03-03

RECOMMENDATION:

Addition of more strategically placed surveillance cameras.

RESPONSE:

Five (5) years ago there were four (4) cameras in place at the facility. Currently there are 27 cameras in use. These cameras are monitored by the tower officer and are recorded. Additional cameras will be added, as financing becomes available.

2003-2004 GRAND JURY REVIEW:

Response accepted

2003-2004 Glenn County Grand Jury
Evaluation of Responses To
2002-2003 Glenn County Grand Jury Report

DEPARTMENT NAME: Glenn County Jail

REPORT: #03-28

RECOMMENDATION:

Matting for cement floor in the tower area for employees who are standing for extended periods of time.

RESPONSE:

Employees will be polled to see if there is interest in matting or a chair: matter will be addressed.

2003-2004 GRAND JURY REVIEW:

Response accepted

2003-2004 Glenn County Grand Jury
Evaluation of Responses To
2002-2003 Glenn County Grand Jury Report

DEPARTMENT NAME: Glenn County Jail

REPORT: #03-29

RECOMMENDATION:

Training needed for all employees in use of the defibrillator.

RESPONSE:

The defibrillator has been removed from the facility. Custodial medical staff advised it was not needed.

2003-2004 GRAND JURY REVIEW:

Response accepted

2003-2004 Glenn County Grand Jury
Evaluation of Responses To
2002-2003 Glenn County Grand Jury Report

DEPARTMENT NAME: Glenn County Jail

REPORT: #03-31

RECOMMENDATION:

An isolation area is needed for inmates who are ill.

RESPONSE:

The county jail is limited in space to provide any services outside of custodial matters. At all times we respond to in-house medical staff regarding the care and treatment of our inmates. Currently any additions to our facility are outside of our operational budget.

2003-2004 GRAND JURY REVIEW:

Response accepted

2003-2004 Glenn County Grand Jury
Evaluation of Responses To
2002-2003 Glenn County Grand Jury Report

DEPARTMENT NAME: Glenn County Jail

REPORT: #0-32

RECOMMENDATION:

A remodel of the Courthouse which addresses all of these issues.

2003-2004 GRAND JURY REVIEW:

Response: Provide additional lighting in the “Sally Port Area” for safe escort of the prisoners after dark.

RESPONSE:

Regarding this item as well as items 03-33 and 03-34 the county’s architect is currently developing plans for remodeling.

2003-2004 GRAND JURY REVIEW:

Response accepted

2003-2004 Glenn County Grand Jury
Evaluation of Responses To
2002-2003 Glenn County Grand Jury Report

DEPARTMENT NAME: Jane Hahn Juvenile Hall

REPORT: #03-35

RECOMMENDATION:

Emphasize the need to expedite the building of the addition to the Hall.

RESPONSE:

The new facility is due to be completed by Thanksgiving, 2003.

2003-2004 GRAND JURY REVIEW:

Response accepted

2003-2004 Glenn County Grand Jury
Evaluation of Responses To
2002-2003 Glenn County Grand Jury Report

DEPARTMENT NAME: Jane Hahn Juvenile Hall

REPORT: #03-36

RECOMMENDATION:

Make the necessary repairs to the current facility to bring it up to safety standards.

RESPONSE:

These repairs are being made in tandem with the new construction and will be completed, as well, by Thanksgiving.

2003-2004 GRAND JURY REVIEW:

Response accepted

2003-2004 Glenn County Grand Jury
Evaluation of Responses To
2002-2003 Glenn County Grand Jury Report

DEPARTMENT: Hamilton City Fire Protection District

REPORT: #03-40

RECOMMENDATION:

The County should look into a 'district-wide' dispatch system, or at least a consolidated one.

RESPONSE:

We're unclear as to what the reference "district -wide" means. In 1995 the HCFC approached the County Sheriff's Office about establishing a "centralized" fire dispatch in the county and after three (3) years of relative inaction, we opted to contract for dispatch services with the California Department of Forestry and Fire Protection (CDF). Tehama-Glenn Unit, in Red Bluff. I can assure this has been a contentious issue in this end of the county and the County Board of Supervisors was made aware of our position on this matter. Regardless the HCFC would be willing to participate in discussions about centralized fire dispatch so long as it provides for the same level of service we now receive from CDF and for the same or lower cost we now pay.

2003-2004 GRAND JURY REVIEW:

Response accepted

2003-2004 Glenn County Grand Jury
Evaluation of Responses To
2002-2003 Glenn County Grand Jury Report

DEPARTMENT NAME: Countywide Fire Issues

REPORT: #03-42

RECOMMENDATION:

The Planning Department should send out notices giving a minimum of one month for fire departments to respond; failure to the Planning Department should not constitute approval by the chiefs. The Planning Department must continue to contact them, by phone if necessary, until they get a response.

RESPONSE:

The statement is made under Section III. FINDINGS that “There are no uniform countywide fire safety standards for land developers,” There are State of California standards found in Title 24 of the California Code of Regulations. These standards regulate buildings in California. The County Building Department enforces these standards for all building in the County.

The County Building Department also refers various buildings to the local fire departments for review of Part 9, California Fire Code the departments can request assistance from State Fire Marshall if they are unable to provide the necessary review. The County has road standards in Title 17 of the Glenn County Code. These road standards are developed with consideration for fire protection requirements. The county also has requirements for water supply and fire hydrants in Title 17.

The Planning Department does send out notices of applications for projects such as conditional use permits and tentative maps to the fire departments. A response is requested within ten days; however, that time frame is waived if asked.

The Planning Department is required by State Law to determine whether or not an application is complete within thirty days so an early response is most helpful. The fire chief or the fire district is always welcome to respond prior to the public hearing on the matter. Legal notices for projects are mailed out twenty-one days in advance of the public hearing as required by State Law.

The Planning Department is aware that the fire departments in the County are staffed by volunteers with the exception of City of Willows. We welcome further communication with the fire chiefs and will make every effort to contact them directly regarding future projects. We will send a planner the next Fire Chiefs Association meeting to explain the planning process.

Sometimes it is not clear that the fire chief has the authority to respond for the fire district board. The planning Staff would be happy to meet with the individual fire district board to go over the zoning and general plan designations for the particular fire district. That way the board and the fire chief would know what types of development are planned for the community.

The fire district board may want to determine specific plans or requirements in advance of actual applications. This would a help to the Planning Department because developers could be informed of these plans and requirements in advance.

The Planning Department recognizes the excellent job that the volunteer fire fighters, chiefs, and board members do under difficult circumstances. We will make every effort to

increase communication in the future.

2003-2004 GRAND JURY REVIEW:

Response accepted

2003-2004 Glenn County Grand Jury
Evaluation of Responses To
2002-2003 Glenn County Grand Jury Report

DEPARTMENT: Hamilton City Fire Protection District

REPORT: #03-48

RECOMMENDATION:

“The County should investigate the feasibility of a countywide fire district to ensure equitable coverage throughout the County.”

RESPONSE:

We find this to be an interesting concept and one worth exploring. Given the different funding levels for the various fire protection districts in the county and the “politics” involved this would, we believe, require “Solomon-like” wisdom.

2003-2004 GRAND JURY REVIEW:

Response accepted

2003-2004 Glenn County Grand Jury
Evaluation of Responses To
2002-2003 Glenn County Grand Jury Report

DEPARTMENT NAME: Elk Creek Fire Department

REPORT: #03-51

RECOMMENDATION:

The Grindstone Reservation should be charged for responses.

RESPONSE:

We agree, the Grindstone Reservation gave us a donation for last year and I have been working with county counsel on a permanent agreement.

2003-2004 GRAND JURY REVIEW:

Response accepted

2003-2004 Glenn County Grand Jury
Evaluation of Responses To
2002-2003 Glenn County Grand Jury Report

DEPARTMENT NAME: Elk Creek Fire Department

REPORT: #03-52

RECOMMENDATION:

The department should also charge for services to people (bikers, river rafters' etc.) from outside the district.

RESPONSE:

We just elected a new board member and at our next meeting I am going to bring up the possibility of charging people outside of our district for responses. The board has to pass a resolution to collect from outside resources

2003-2004 GRAND JURY REVIEW:

Response accepted

2003-2004 Glenn County Grand Jury
Evaluation of Responses To
2002-2003 Glenn County Grand Jury Report

DEPARTMENT: Hamilton City Fire Protection District

REPORT: # 03-57

RECOMMENDATION:

“The department needs to actively recruit volunteers.”

RESPONSE:

The fire department and fire commission has grappled with recruitment for the past seven years. In talking with knowledgeable people at the state and local levels, we know that shortage of volunteers is not unique to Hamilton City and the problems we face cannot be laid at the doorstep of any one individual. A very small group of individuals, i.e. the Fire Department’s Chiefs and the Fire Commissioners, have accepted the responsibility to try to keep this ship afloat. We are all frustrated and are tired of seeing the ranks of local volunteers dwindle.

How can we pique the interest of local’s to volunteer? The Commissioners have been asking that question for a very long time and even enlisted the help of Supervisor Hansen and Bungarz. In 1999 Supervisor Bungarz gave us some suggestions all of which have been discussed or implemented. This year, largely through the efforts of Deputy Chief Hank Irick and selected fire fighters, a “door-to door “recruitment campaign was initiated. Unfortunately, to date, we have had little response to this effort.

Where do we go from here? While the Commissioners will continue to work to find ways to increase the participation of locals, we need to be honest with ourselves and the residents of the district. It is our duty to find out our options, the consequences of each and report back to the Community. To that end, last November we formed a “Joint Committee” made up of Two fire commissioners and two members of the fire department to look at our options. The spectrum of options include establishing some level of a “paid “fire department to simply “closing the doors”. I anticipate being able to report the Committee’s findings to the Community this November.

2003-2004 GRAND JURY REVIEW:

Response accepted

2003-2004 Glenn County Grand Jury
Evaluation of Responses To
2002-2003 Glenn County Grand Jury Report

DEPARTMENT NAME: ORLAND FIRE DEPARTMENT

REPORT: #03-58

RECOMMENDATION:

The department response calls should be dispatched by the Willows fire department or a centralized county dispatch.

RESPONSE:

The Pratt family has provided the Orland Fire Department ((comprised of the City of Orland Fire Dept. and Rural Fire Dept.) Dispatch service dial telephones began operating in Glenn County in 1951.

Our current cost for dispatch service is \$1.776 per hour and this gift is greatly appreciated. The total cost of dispatch service is shared equally. The City of Orland's cost is \$0.888 per hour and the Orland Rural Fire District's is \$0.888 per hour.

We do not support using an approach similar to the Willows Fire Department for two reasons. First, if Hamilton City, Capay and Orland Fire Department Response calls are added to the existing call volume that Willows Fire Department handles, that would mean a 100% increase in total calls to dispatch, as well as the dispatch responsibility to support the needs of all emergency scenes. The methodology of the Willows Fire Department dispatch operation is unacceptable to us. There are times that we had a dozen fires working at once and as many as 5 other fire departments assisting.

Secondly, the Willows Fire Department does not have a fulltime, 24 hour a day, dispatch person. It would require a minimum of 3 people 24/7. Would it be "free"? Thank you City of Willows and the Willows Rural Fire District.

We do however, support a centralized dispatch center, one that is operated responsibly. One that handles all emergency needs such as law enforcement, fire, E.M.S and other agencies that interact during disasters. We also feel that this dispatch center should be located in the Atrois area and be managed by a bipartisan J.P.A. board. We participated with many other agencies from 1994 to 1999 to develop this dispatch center. Studies were funded by both Cities and the Board of Supervisors; this included conclusions as to the viability of such a dispatch center and cost of equipment upgrade for uniformity. To my knowledge, this entire process has stopped because of politics. The problem for us is that emergencies go on day and night, 24/7 and have no feelings. Dispatch requirements go on and we will be relocating ours in the near future. Currently, our plan is that we will either join forces with the Orland Police Department for dispatch, or contract with Red Bluff C.D.F. for fire dispatch.

2003-2004 GRAND JURY REVIEW:

Response accepted

2003-2004 Glenn County Grand Jury
Evaluation of Responses To
2002-2003 Glenn County Grand Jury Report

DEPARTMENT NAME: Orland Fire Department

REPORT: #03-59

RECOMMENDATION:

The department should start charging for I-5 responses.

RESPONSE:

There are a lot of problems with regards to this recommendation. If the Board of Directors for the Orland Rural District determines that we need to charge for responses on the freeway (22 responses), then I expect that all questions that pertain to this scenario will get answers

2003-2004 GRAND JURY REVIEW:

Response accepted

2003-2004 Glenn County Grand Jury
Evaluation of Responses To
2002-2003 Glenn County Grand Jury Report

DEPARTMENT NAME: Willows Fire Department

REPORT: #03-60

RECOMMENDATION:

Suggest that a second floor be added to the building and training space.

RESPONSE:

The building in question is owned and operated by the City Of Willows. Therefore, any additions or modifications would have to be approved by the City Council. I would suggest that the City do an analysis of the present space and obtain preliminary cost for upgrades. Once the latter is completed a fund source must be identified and developed to complete the project, as the City presently does not have the funds for such an endeavor.

2003-2004 GRAND JURY REVIEW:

Response accepted

2003-2004 Glenn County Grand Jury
Evaluation of Responses To
2002-2003 Glenn County Grand Jury Report

DEPARTMENT NAME: Willows Fire Department

REPORT: #03-62

RECOMMENDATION:

Calls for service in Hamilton City and Orland should be dispatched by Willows since Willows is already dispatching for all others departments.

RESPONSE:

This is a very complex issue. Yes, we do dispatch for all other fire agencies within the county at no charge. An ideal situation would be to have all public safety dispatched by the County through a central dispatched the Sheriff's Office with General Funds while providing no General Fund for dispatching of any agencies. In fact, although the citizens of both Cities in the County presently pay into the General Fund the cities are being billed for dispatch services. To me, the only way to correct these inequities is to create a countywide dispatch entities. Ideally, the tatter would include a governing board and a planned funding mechanism for operation. The present system of cannibalizing other agencies is neither fair nor equitable.

2003-2004 GRAND JURY REVIEW:

Response accepted

2003-2004 Glenn County Grand Jury
Evaluation of Responses to
2002-2003 Glenn County Grand Jury Report

DEPARTMENT NAME: Finance

REPORT: #03-06

RECOMMENDATION:

Now that the assessors office has initiated changes to the Planning Department so that it is functioning smoothly and efficiently, the Assessor has suggested a planning director be appointed.

RESPONSE:

Assessor's Office: The Glenn County Board of Supervisors has moved forward with the hiring of a Planning Director.

Board of Supervisors: The Board concurs with the response of the Assessor.

2003-2004 GRAND JURY REVIEW:

A planning director has been hired as requested and will take office January 1, 2004.

2003-2004 Glenn County Grand Jury
Evaluation of Responses to
2002-2003 Glenn County Grand Jury Report

DEPARTMENT NAME: Finance.

REPORT: #03-07.

RECOMMENDATION:

The Grand Jury should be notified by mail in advance of changes in meetings in a timely manner, changes in documents relating to purchasing policies, and the selection of external auditing services.

RESPONSE:

Department of Finance: The Grand Jury has always been given proper timely notification of Audit Committee meetings. We will additionally add them to the notification mailing list. Changes in purchasing policy and the auditor selection process are always properly notified in the Board of Supervisors agenda, which is distributed not only as required by law but also separately to the Grand Jury.

Board of Supervisors: The Board concurs with the response of the Department of Finance, dated July 21, 2003.

2003-2004 GRAND JURY REVIEW:

The Grand Jury was notified by phone and mail in a timely manner as requested, and two members of the Grand Jury attended the Audit Committee meeting.

2003-2004 Glenn County Grand Jury
Evaluation of Responses to
2002-2003 Glenn County Grand Jury Report

DEPARTMENT NAME: Finance

REPORT: #03-08

RECOMMENDATION:

It is recommended that this information listed above (recommendation 03-07) be included in the procedure manual to be updated annually.

RESPONSE:

Department of Finance: We concur. Any procedure manual used by the Grand Jury should be updated on a regular periodic basis.

Board of Supervisors: The Board agrees with the recommendation and concurs with the attached response of the Department of Finance Director dated July 21, 2003.

2003-2004 GRAND JURY REVIEW:

Response accepted

2003-2004 Glenn County Grand Jury
Evaluation of Responses to
2002-2003 Glenn County Grand Jury Report

DEPARTMENT NAME: Finance

REPORT: #03-09

RECOMMENDATION:

A folder listing the above information (recommendation 03-08) should be compiled and given to the new Grand Jury Foreperson annually.

RESPONSE:

Department of Finance: We concur. Any information that a Grand Jury feel would be helpful to the successor Grand Jury should be compiled and given to the new Foreperson. Any actions regarding purchasing policy and auditor selection are noted in the minutes of the Board of Supervisors. Additionally, the Purchasing Policy is available at the County Web site on the Internet in the Administrative Manual Title 4 as well as the hard copy of the manual.

Board of Supervisors: The Board concurs with the Department of Finance Director dated July 21, 2003.

2003-2004 GRAND JURY REVIEW:

Response accepted

2003-2004 Glenn County Grand Jury
Evaluation of Responses to
2002-2003 Glenn County Grand Jury Report

DEPARTMENT NAME: Finance

REPORT: #03-10

RECOMMENDATION:

The Grand Jury should be notified by phone and by mail of each upcoming meeting.

RESPONSE:

2003-2004 Grand Jury: We were notified by mail and by phone of the November 5, 2003 Audit Committee meeting and two members of the Grand Jury attended.

2003-2004 GRAND JURY REVIEW:

No Audit Committee meetings took place between June 10, 2003 and November 5, 2003. The 2002-2003 Grand Jury noted in the final report that the Audit Committee meetings were quarterly.

The charter of the Audit Committee section 5.11.07 states:

“The Audit Committee shall meet at least every three (3) months during the normal scope of operations.”

2003-2004 Glenn County Grand Jury
Evaluation of Responses to
2002-2003 Glenn County Grand Jury Report

DEPARTMENT NAME: Glenn County Office of Education

REPORT NUMBER: #03-19 through #03-27

RECOMMENDATION: See attached

RESPONSE:

This was a general response so that there were no specific details, only that the recommendations would be put on the fall meeting agenda.

2003-2004 GRAND JURY REVIEW:

Next years 2004-2005 schools committee should follow-up the individualized schools response reports to see which recommendations have not yet been implemented. Specifically those that were planned or had not yet been funded.

- 19-19 All schools must have detailed blueprints of the school available in the school district office and the police, sheriff, and fire departments.
- 19-20 All doors need to lock from inside/outside for intruder prevention.
- 19-21 All lower windows need to be able to be covered by protective material to prevent intruders from visualization of the students and school personnel.
- 19-22 All schools should have at least the minimum number of drills as set by the school board.
- 19-23 Red Alert (intruder) drills need to be increased.
- 19-24 Continue distribution and use of student handbooks.
- 19-25 Quiz students at least twice a year on the safety/discipline policies and the procedures to verify their knowledge and ability to implement the plan.
- 19-26 Develop a Volunteer Assistance Program for all the schools, focusing on the high-risk students. Emphasis needs to be placed on the community day schools and the community high schools to enhance their programs and the safety of the faculty and the students. We recommend the use of Regional Occupation Program students, Butte and Chico State, parents, Community Resource Agency and Public Health, etc.
- 03-27 All faculty members, including substitute teachers, should receive a copy of master.

2003-2004 GLENN COUNTY GRAND JURY
EVALUATION OF RESPONSES TO
2002-2003 GLENN COUNTY GRAND JURY REPORT

DEPARTMENT NAME: Hamilton Union High School District

REPORT NUMBER: #03-19 through #03-27

RECOMMENDATION: See attached

RESPONSE:

All recommendations have been met with the exception of 03-20 (all doors to lock from inside).

2003-2004 GRAND JURY REVIEW:

The 2004-2005 schools committee should follow-up to see if inside door locks have been installed.

- 19-19 All schools must have detailed blueprints of the school available in the school district office and the police, sheriff, and fire departments.
- 19-20 All doors need to lock from inside/outside for intruder prevention.
- 19-21 All lower windows need to be able to be covered by protective material to prevent intruders from visualization of the students and school personnel.
- 19-22 All schools should have at least the minimum number of drills as set by the school board.
- 19-23 Red Alert (intruder) drills need to be increased.
- 19-24 Continue distribution and use of student handbooks.
- 19-25 Quiz students at least twice a year on the safety/discipline policies and the procedures to verify their knowledge and ability to implement the plan.
- 19-26 Develop a Volunteer Assistance Program for all the schools, focusing on the high-risk students. Emphasis needs to be placed on the community day schools and the community high schools to enhance their programs and the safety of the faculty and the students. We recommend the use of Regional Occupation Program students, Butte and Chico State, parents, Community Resource Agency and Public Health, etc.
- 03-27 All faculty members, including substitute teachers, should receive a copy of master.

2003-2004 Glenn County Grand Jury
Evaluation of Responses to
2002-2003 Glenn County Grand Jury Report

DEPARTMENT NAME: Orland Unified School District

REPORT NUMBER: #03-19 through #03-27

RECOMMENDATION: see attached

RESPONSE:

Detailed blueprints are on file at the district Office. They will be copied and distributed to schools, police, sheriff, and fire departments.

2003-2004 GRAND JURY REVIEW:

Committee followed up on response. Recommendation implemented, therefore committee accepts response.

- 19-19 All schools must have detailed blueprints of the school available in the school district office and the police, sheriff, and fire departments.
- 19-20 All doors need to lock from inside/outside for intruder prevention.
- 19-21 All lower windows need to be able to be covered by protective material to prevent intruders from visualization of the students and school personnel.
- 19-22 All schools should have at least the minimum number of drills as set by the school board.
- 19-23 Red Alert (intruder) drills need to be increased.
- 19-24 Continue distribution and use of student handbooks.
- 19-25 Quiz students at least twice a year on the safety/discipline policies and the procedures to verify their knowledge and ability to implement the plan.
- 19-26 Develop a Volunteer Assistance Program for all the schools, focusing on the high-risk students. Emphasis needs to be placed on the community day schools and the community high schools to enhance their programs and the safety of the faculty and the students. We recommend the use of Regional Occupation Program students, Butte and Chico State, parents, Community Resource Agency and Public Health, etc.
- 03-27 All faculty members, including substitute teachers, should receive a copy of master.

2003-2004 Glenn County Grand Jury
Evaluation of Responses to
2002-2003 Glenn County Grand Jury Report

DEPARTMENT NAME: Willows Unified School District

REPORT NUMBER: #03-19 through #03-27

RECOMMENDATION: see attached

RESPONSE:

Copies of detailed blueprints of each school faculty will be maintained and available in the District Office along with the office of each school site.

2003-2004 GRAND JURY REVIEW:

The Grand Jury followed up on response recommendations implemented, therefore, the response is accepted.

- 19-19 All schools must have detailed blueprints of the school available in the school district office and the police, sheriff, and fire departments.
- 19-20 All doors need to lock from inside/outside for intruder prevention.
- 19-21 All lower windows need to be able to be covered by protective material to prevent intruders from visualization of the students and school personnel.
- 19-22 All schools should have at least the minimum number of drills as set by the school board.
- 19-23 Red Alert (intruder) drills need to be increased.
- 19-24 Continue distribution and use of student handbooks.
- 19-25 Quiz students at least twice a year on the safety/discipline policies and the procedures to verify their knowledge and ability to implement the plan.
- 19-26 Develop a Volunteer Assistance Program for all the schools, focusing on the high-risk students. Emphasis needs to be placed on the community day schools and the community high schools to enhance their programs and the safety of the faculty and the students. We recommend the use of Regional Occupation Program students, Butte and Chico State, parents, Community Resource Agency and Public Health, etc.
- 19-27 All faculty members, including substitute teachers, should receive a copy of master.